

# **University of Toronto Students' Union**

**Local 98, Canadian Federation of Students**

## **Board of Directors Package #13**

**Friday, April 27, 2012**

**2165 Bahen  
St. George Campus  
4 pm**

## RULES OF ORDER AT A GLANCE

To Do This:	You Say This:	May You Interrupt the Speaker?	Must You be Seconded?	Is the Motion Debatable?	Is the Motion Amendable?	What Majority is Required?
Object to incorrect procedure being used	Point of order	Yes	No	No	No	No vote taken, chair rules
Seek clarification from the previous speaker	Point of information	Yes, if urgent	No	No	No	No vote taken, chair rules
Object to something which prevents your continued participation (eg. excessive noise)	Point of personal privilege.	Yes	No	No	No	No vote taken, chair rules
Object to a motion being considered	I object to consideration of this motion.	Yes	No	No	No	2/3 Majority
Consider something out of its scheduled order	I move the agenda be amended in order to deal with the following item....	No	Yes	No	No	2/3 Majority
Overturn the ruling of the chair	I challenge the chair on...	Yes	Yes	Yes	No	Majority
Change a motion	I move that the motion be amended to read....	No	Yes	Yes	Yes	Majority
Have a motion studied more before voting on it	I move that the motion be referred to...	No	Yes	Yes	Yes	Majority
Postpone further discussion on a motion until later in the meeting	I move that the motion be tabled until...	No	Yes	Only to time	Yes	Majority
Postpone consideration of a motion until a future meeting	I move that the motion be postponed until...	No	Yes	Only to time	Yes	Majority
Raise a matter previously tabled	I move that motion...be lifted from the table.	No	Yes	No	No	Majority
Reconsider a motion already voted on earlier in the meeting	I move that motion...be reconsidered.	Yes	Yes	Yes (if original motion was)	No	Majority
End debate on a motion	I call the question.	No	Yes	No	No	2/3 Majority
Ask that everyone's vote on a particular motion be recorded in the minutes	I call for a roll call vote.	No	No	No	No	No vote required, chair rules
Recess the meeting	I move that the meeting recess until...	No	Yes	Only to time	No	Majority
End the meeting	I move that the meeting adjourn.	No	Yes	No	No	Majority

## **NCA Credo for Ethical Communication**

*Approved by the NCA Legislative Council in 1999*

Questions of right and wrong arise whenever people communicate. Ethical communication is fundamental to responsible thinking, decision making, and the development of relationships and communities within and across contexts, cultures, channels, and media. Moreover, ethical communication enhances human worth and dignity by fostering truthfulness, fairness, responsibility, personal integrity, and respect for self and others. We believe that unethical communication threatens the quality of all communication and consequently the well-being of individuals and the society in which we live. Therefore we, the members of the National Communication Association, endorse and are committed to practicing the following principles of ethical communication:

- We advocate truthfulness, accuracy, honesty, and reason as essential to the integrity of communication.
- We endorse freedom of expression, diversity of perspective, and tolerance of dissent to achieve the informed and responsible decision making fundamental to a civil society.
- We strive to understand and respect other communicators before evaluating and responding to their messages.
- We promote access to communication resources and opportunities as necessary to fulfill human potential and contribute to the well-being of families, communities, and society.
- We promote communication climates of caring and mutual understanding that respect the unique needs and characteristics of individual communicators.
- We condemn communication that degrades individuals and humanity through distortion, intimidation, coercion, and violence, and through the expression of intolerance and hatred.
- We are committed to the courageous expression of personal convictions in pursuit of fairness and justice.
- We advocate sharing information, opinions, and feelings when facing significant choices while also respecting privacy and confidentiality.
- We accept responsibility for the short- and long-term consequences for our own communication and expect the same of others.

This portion of [www.natcom.org](http://www.natcom.org) is managed by Jennifer Peltak. If you have suggestions or additions, please contact her directly. NCA: 1765 N Street, NW, Washington, D.C. 20036; 202-464-4622; 202-464-4600 (fax)

Source: <http://www.natcom.org/policies/External/EthicalComm.htm> (1/19/2005 8:24:42 PM)

## Board of Directors, University of Toronto Students' Union

LAST NAME	FIRST NAME	CONSTITUENCY or POSITION	
<input type="checkbox"/>	Abrahams	Stephanie	St. Michael's College
<input type="checkbox"/>	Ahmad	Jarrar	University College
<input type="checkbox"/>	Ahmed	Abdi	University of Toronto Mississauga
<input type="checkbox"/>	Azfar	Akid	Faculty of Engineering
<input type="checkbox"/>	Aziz	Albi	Vice-President Campus Life
<input type="checkbox"/>	Chouhan	Kishan	Faculty of Music
<input type="checkbox"/>	Chowdhury	Farhana	Faculty of Pharmacy
<input type="checkbox"/>	Cudjoe	Abigail	University College
<input type="checkbox"/>	Dawood	Bishoy	Toronto School of Theology
<input type="checkbox"/>	Degenstein	Carly	Victoria College
<input type="checkbox"/>	Dhawan	Shreena	New College
<input type="checkbox"/>	Elamin	Lena	Vice-President Equity
<input type="checkbox"/>	Emmons	Danielle	Faculty of Kinesiology and Physical Education
<input type="checkbox"/>	Esufali	Jessie	Faculty of Nursing
<input type="checkbox"/>	Ferrari	Lisette	St. Michael's College
<input type="checkbox"/>	Foster	Jon	Woodsworth College
<input type="checkbox"/>	Harvey	Rebecca	Woodsworth College
<input type="checkbox"/>	Ho	Clara	Vice-President University Affairs
<input type="checkbox"/>	Husain	Gina	University of Toronto Mississauga
<input type="checkbox"/>	Hwang	Susan	Woodsworth College
<input type="checkbox"/>	Janandharan	Ramya	Arts & Science At-large
<input type="checkbox"/>	Jong	Prescilla	St. Michael's College
<input type="checkbox"/>	Kandasamy	Thuwanika	New College
<input type="checkbox"/>	Khan	Saba	University of Toronto Mississauga
<input type="checkbox"/>	Kyu-Kim	Min	Victoria College
<input type="checkbox"/>	Mandryk	Joshua	Faculty of Law
<input type="checkbox"/>	Mathur	Abhishek	Faculty of Engineering
<input type="checkbox"/>	Meng	Howard	Faculty of Medicine
<input type="checkbox"/>	Mezengwe	Brine	Transitional Year Program
<input type="checkbox"/>	Radebe	Dimpho	Faculty of Engineering
<input type="checkbox"/>	Rokhsefat	Sana	Arts & Science At-large
<input type="checkbox"/>	Roxas	Mark	Ontario Institute for Studies in Education
<input type="checkbox"/>	Sajjad	Munib	UTMSU Representative
<input type="checkbox"/>	Sandhu	Danielle	President
<input type="checkbox"/>	Scott	Corey	Vice-President Internal and Services
<input type="checkbox"/>	Scott	Michael	Trinity College
<input type="checkbox"/>	Shepherd	Shaun	Vice-President External
<input type="checkbox"/>	Shilensky	Dan	Professional Faculty At-large
<input type="checkbox"/>	Siddiqui	Midhat	Professional Faculty At-large
<input type="checkbox"/>	Staibano	Anthony	Faculty of Dentistry
<input type="checkbox"/>	Uppal	Keshav	University of Toronto Mississauga

**NB: Vacant seats and non-voting members are not listed.**

**Last updated 2012-02-03**

## Board of Directors, University of Toronto Students' Union

LAST NAME	FIRST NAME	CONSTITUENCY or POSITION
<input type="checkbox"/> Ursel	Andrew	University of Toronto Mississauga
<input type="checkbox"/> Xu	Anne	University of Toronto Mississauga
<input type="checkbox"/> Youssef	Yasmine	University of Toronto Mississauga

**NB: Vacant seats and non-voting members are not listed.**

**Last updated 2012-02-03**

# AGENDA

Board of Directors Meeting #13 of the University of Toronto Students' Union  
Friday, April 27, 2012 • 4 pm • Bahen 2165

---

1. CALL TO ORDER

2. APPROVAL OF THE AGENDA

MOTION

Moved:

Seconded:

Be it resolved that the agenda for the April 27, 2012 U.T.S.U. Board of Directors meeting be approved as presented.

3. EXECUTIVE REPORTS

MOTION

Moved:

Seconded:

Be it further resolved that the UTSU Board of Directors approve the Executive Reports as presented at the April 27, 2012 Board meeting.

4. APPROVAL OF MINUTES

MOTION

Moved:

Seconded:

Be it resolved that the April 27, 2012 minutes package including the following documents be approved by the U.T.S.U. Board of Directors:

- a. Board of Directors (2011-2012), *March 30*
- b. Executive Committee, *April 13*
- c. Clubs Committee, *April 22*
- d. Policy and Procedures Committee, *April 23*

5. OTHER BUSINESS

6. ADJOURNMENT

MOTION

Moved:

Seconded:

Be it resolved that the April 27, 2012 meeting of the Board of Directors be adjourned.

# **Executive Reports**

---

**President**  
**Vice-President Campus Life**  
**Vice-President Equity**  
**Vice-President External**  
**Vice-President University Affairs**  
**Vice-President Internal and Services**

Executive Report – April 27, 2012  
Danielle Sandhu – President

Executive Summary:

1. Governing Council Updates
  - a. Tuition Fees
  - b. Towards 2030, View from 2012
2. Transition and New Executive Term
3. Year In Review
  - a. Executive Priorities
  - b. Successes
  - c. Personal Note

- 1) Governing Council Updates
  - a. Tuition Fees

At the April 11, 2012 Governing Council meeting, governors voted to increase tuition fees for all students. As we have yet to see a new tuition fee framework in the province, the increases fall within the parameters as set out in the current framework. The breakdown in tuition fee increases is as follows:

1. Undergraduate programs
  - a. Domestic Students
    - i. Entering students: 4.5%
    - ii. Continuing students: 4%
    - iii. Students in professional undergraduate programs, and specialised programs in Arts and Science (such as Commerce, Business Administration, Management, Computer Science, Bioinformatics, Communication, Culture and Information Technology (CCIT), and Visual Studies): 8%
  - b. International Students
    - i. Entering students in undergraduate Applied Science and Engineering, tri-campus Arts and Science, Nursing, OISE)
    - ii. Entering students in other programs: 5%
    - iii. Continuing students in most programs: 10%
    - iv. Continuing students in Second Year Commerce/BBA will increase by 8%
    - v. Continuing students in Second Year Management and Second Year Bioinformatics, Computer Science, CCIT and Visual Studies: 10%
2. Graduate programs
  - a. Domestic Students
    - i. Tuition for all doctoral stream graduate programs: 4%
    - ii. Tuition for many professional graduate programs: 8%





b. International Students

- i. Entering students in some professional graduate programs: 10%
- ii. Entering students in UTM programs (DIFA, MBiotech, MMI, MScBMC, MMPA): 8%
- iii. Entering tuition for all other programs: 5%
- iv. Continuing tuition for most programs: 5%

As a note, the total in tuition fee increases amounts to \$81 million.

b. Towards 2030, View From 2012

When Provost Misak announced earlier this year that she would undertake a reflection on the University's progress in relation to the vision outlined in *Towards 2030*, we worked with our sister student unions to ensure the perspectives of undergraduate and graduate students across the three campuses were reflected. We worked to ensure that the Provost would hear about our concerns about the direction of the University, and in particular, the ways the University could evolve to best accomplish its academic mission and fulfill its purpose to provide a quality educational experience to students.

Working with UTMSU, SCSU, APUS and GSU, we ensured that student concerns and ideas were brought forward in the three town halls hosted by the Provost at the St. George, Mississauga and Scarborough campuses. We specifically addressed tuition fees and public funding, academic planning and program cuts, the realities of international students and supports available, student space, residence and food services, governance and student representation, and equity initiatives. We also followed up with written submissions outlining key issues for our members.

Provost Misak has recently publicly shared her reflection document (available here: <http://www.governingcouncil.utoronto.ca/AssetFactory.aspx?did=8487>) at the April 19, 2012 Academic Board meeting. We remain concerned about some of the assertions that are contained within the document. We know that the provincial government has failed to demonstrate a vision for the sector, and undermined institutions from growing and meeting their needs with stagnant levels of per-student funding. However, it is both unfair and unsustainable to continue to rely on students (and international students in particular) to make up for a lack of provincial funding. We would like to see some reference to a position or strategy for lobbying the government for more public funding.

The document is also dismissive of the widespread criticism and negative impact of higher tuition fees on students. The discussion about 'posted tuition fees' and 'effective tuition fees' is problematic and seems to be intentionally misleading so as to justify the trend of increasing tuition fees. We appreciate that the University has a stated commitment to supporting students with financial aid and has demonstrated this commitment to an extent by allocating funds towards grants and bursaries for students. However, the suggestion that loan amounts from provincial student loans and potential for bursary funding effectively reduces the impact of tuition fees glosses over the realities of student debt faced by students, and the difficulty that many students have in financing their education.

In all aspects of governance, there is a strong sense that students are removed from the decision-making process. With a minority representation of students on the Governing Council, and with international students disenfranchised from holding a seat, we have cause to suggest that the governance system be reformed. In order to ensure a broad perspective of the student interest, it is the belief of the central student unions that the number of student seats on Governing Council be increased, and be expanded to include seats from the central students' unions. Another specific grievance is that governance committees have been closed off at the discretion of the Chair, rather than remaining open to the student body. We want to see a governance



process that values the oversight and input from students. We would also argue that there is a reasonable impetus for the consideration of a bicameral system of governance. Finally, we would have liked to see View from 2012 commit to preserving the academic freedom of students and faculty at the University, and enshrine academic freedom as a guiding principle into the future.

In regards to tri-campus balance, we support the autonomy of the campuses in decision-making, but not to the detriment of central oversight. It is important to ensure that academic and non-academic policies remain consistent across the University. Tri-campus governance bodies and student organisations play a key oversight role in this regard. We caution that respecting tri-campus autonomy should not result in decisions being made "off the table" of any enshrined governance bodies. For example, we are concerned about some of the changes being proposed in governance reviews about the role of campus councils, such as oversight of non-academic policies and fees. Campus councils such as Erindale College Council and Council of the University of Toronto Scarborough cannot fulfil the important oversight role of the University Affairs Board.

We also want to ensure that all students share an equal footing at the University, regardless of the campus at which they pursue their studies. This means adequate resources and opportunities across the three campuses (such as creating co-op opportunities at all three campuses) and supporting a unified University of Toronto identity through tri-campus programming and events.

We will continue to work with our sister student unions to ensure that member concerns and ideas are well-represented and considered as the institution evolves.

## 2. Transition and New Executive

Members of the current executive team have been working to ensure that our succeeding Executive Committee is well-positioned to begin its term well. This includes having transition meetings as well as cleaning out our respective offices. We want to ensure that the incoming executive team can pick up where the current team leaves off and begin planning for Orientation as well as all other programming for the 2012-2013 year.

## 3. Year In Review

### a. Executive Priorities

This year, our executive team committed ourselves to a few broad goals to help serve our membership. These included membership development, services development and tri-campus solidarity. We are pleased to have made considerable strides in these areas to help further our Union programming and advocacy. In terms of membership development, our executive team worked hard to ensure we were visible and accessible to members through increased tabling and outreach across the campus, online initiatives such as our Meet Your Exec video and active Facebook and twitter platforms, and connecting with our campus clubs through meet and greets, and collaborative events such as the Unity Ball.

We have also worked to improve the services we offer to our members and our clubs. This year we introduced services such as discounted printing and copying, clubs banner printing, and discounted BIXI memberships. These services reflected student needs and members have been tremendously responsive to the introduction of these services.

In an ongoing effort to build unity across the University, we have been working very closely with our sister student unions this year. As a result, we have been able to respond to issues affecting our members



together. Notable examples are our joint lobbying and advocacy efforts include the Ontario provincial election, View from 2012 town halls, Student Unions and Governance presentation to Governing Council, February 1<sup>st</sup> National Day of Action, and CUPE 3902 negotiations. There are many instances in which we provided support to campus-specific campaigns as well. We know that working united with our sister unions makes our advocacy more effective. We look forward to continued support and joint work with the UTMSU, SCSU, APUS and GSU.

#### b. Successes

As a Board, we have had a great year on the ground engaging our members, as well as working to improve the services, campaigns and events we offer. In addition, we have also succeeded to represent our members to institutional and governmental offices, lobbying for better supports and services for our members. Some of our victories and successes this year include:

- Introducing new cost-saving services such as discounted printing and copying, discounted BIXI memberships and clubs banner printing to help our members save money, and to provide more support to our clubs
- Increasing the total funding available to clubs by \$10,000, and releasing long-term funding the earliest in history
- Making a huge stride forward in the Student Commons project, specifically with the Operating Agreement and Project Planning Report set to go to governance
- Improving access to our office services by extending operating hours
- Successfully lobbied for academic accommodation for all students for the February 1<sup>st</sup> Day of Action
- Lobbying the provincial government and political parties to prioritise quality of education and public funding
- Successfully organised the Take It Over provincial election campaign, winning a tuition fee reduction grant for students
- Participating in National Lobby Week and meeting over 200 MPs and Senators to present our vision for national post-secondary education
- Successfully lobbied against regressive municipal cuts on social services (including transit)
- Hosting two successful eXpression Against Oppression weeks and continuing to take a principled stance against oppression within the University and broader community
- Successfully lobbying for Equity Officers at the UTM and UTSC campuses
- Successfully lobbied for more women's-only gym hours at athletics facilities across campus
- Hosted anti-oppression training for over 150 campus groups
- Successfully lobbied the University administration to go bottled water free
- Succeeded in winning the fight to keep the South Asian Studies minor program
- Won a review of flat fees program to come to governance in May 2012
- Opposed the regressive Access Copyright model licence and related agreement with University of Toronto administration which undermine fair dealing of materials for educational purposes
- Representing student issues and concerns in more meetings than ever with senior administrators
- Making the first-ever student union presentation to the Governing Council with UTMSU, SCSU, APUS and GSU
- Working with Council on Student Services representatives to host the first-ever retreat to evaluate the services offered by Hart House, Athletics, and the Office of Student Life
- Worked with the administration to develop and implement an accessible campus map
- Successfully lobbied for and help develop a new online, OSM booking system for campus clubs
- Successfully lobbied for more flexibility in lead time for campus groups to book space on campus



- Supporting over 400 campus clubs and recognising their contributions at the Unity Ball formal
- Hosting our largest, and most successful UTSU Orientation to date
- Hosted the first-ever UTSU Winter Week of Welcome
- Hosted the world's first-ever on-campus virtual game with OOH LA LA mobile app

These victories speak to our strength as a Union and our collective efforts to improve the student experience at the University of Toronto. Congratulations to our staff, board and volunteers for your efforts in making these successes possible.

c. Personal Note

On a personal note, I would like to take an opportunity to thank our membership for allowing me to serve as an executive for the past three years. It has been an incredible experience to be a member of Local 98. I am truly inspired by the efforts of every member of our Union that works to build a safe and inclusive community at the University of Toronto. It has been an honour to represent the Union to the institution and different levels of government, to work closely with our sister unions and student clubs to build a better community, and to engage with members on a daily basis both in our office and across the campuses. As a Union, we have accomplished much in the way of advocacy and programming, and working to build a united campus community. We have a strong tradition of leadership, hard work and deep commitment to the principles of equity and social justice. I look forward to seeing the incredible work of the Union continue.

As students, we face many challenges in achieving our collective goals. In the face of these challenges, it is important to unite with our student clubs, sister unions and community partners to take action on the opportunities we have to make a difference and improve the student experience. L'union fait la force! (There is strength in unity). Education can, and should be, a right. Let us continue to work together to achieve our collective objective of a post-secondary education system that is affordable, of high quality, and is accessible to all. I wish the best to our incoming Executive Committee and entire Board of Directors as they work towards this goal.

Congratulations to Shaun Shepherd, who will succeed me as President. Shaun, I wish you all the best in your new role and look forward to seeing your successes in uniting the campus, engaging our new Board of Directors and leading our membership to new victories and a better student experience.

Respectfully submitted,

Danielle Sandhu  
President,  
University of Toronto Students' Union  
Local 98 of the Canadian Federation of Students  
president@utsu.ca



Executive Report – April 27, 2012  
Albi Aziz- Vice-President Campus Life

Executive Summary:

1. UTSU's Got You
2. Year In Review
  - a. Events
    - i. Orientation
    - ii. Caribana
    - iii. Commuter Students' Orientation
    - iv. Blue & White Spirit Days
    - v. Halloween
    - vi. Unity Through Diversity
    - vii. World AIDS Day
    - viii. UTSU's Got You
    - ix. Winter Week of Welcome
    - x. Unity Ball Semi-Formal
    - xi. UofT's Got Talent
  - b. Advocacy
  - c. Clubs Services
    - i. New Services
    - ii. Recognition
    - iii. Funding
3. Final Notes

1. UTSU's Got You

We have recently concluded our final UTSU's Got You exam de-stressor of the year. We provided snacks to hundreds of students at Robarts as well as in divisional libraries and study spaces. During this session, we visited areas in the Faculty of Pharmacy, Faculty of Applied Science and Engineering, St. Michael's College and New College.



## 2. Year In Review

### a. Events

#### Orientation

We began the year with one the largest and most organised UTSU Orientation to date. We continued the tradition of hosting our Clubs Fair, Parade, Concert and After-party, though this year we had the programming span across two days. This allowed us to better allocate our staff and volunteer resources and ensure members had the most out of the Orientation experience. In particular, the Clubs Fair was well organised and well-received by our Union Clubs. We also received positive feedback from the Office of Student Life and various orientation leaders and members who particularly enjoyed the Parade and Concert featuring Sam Roberts Band. Our After-party at the Government Complex ran smoothly and we are pleased to report hosting a safe club night for the thousands of members that attended.

In addition to UTSU Orientation Days, we also hosted and supported a series of alternative orientations for students. These alternative orientations included Commuter Orientation, DisOrientation, Mature Orientation, and Queer Orientation.

#### CARIBANA - Monday, July 25, 2011

This was the third year that the UTSU hosted the "Jump Up! Caribbean Food Fair." Throughout the day students were able to enjoy free cultural refreshments, music and take pictures with dancers in their Caribana costumes. The event also gave the opportunity for the Caribbean Studies Students' Union to inform students about their programming and current issues in Afro- and Indo-Caribbean communities.

Thank you to our partners West Indian Students Association, Black Students Association, Caribbean Connections, African Students Association, Caribbean Studies Students' Union, University of Toronto Mississauga Students' Union, New College Student Council and Woodsworth College Students Association for partnering on the event and making it such a success.

#### BLUE & WHITE SPIRIT DAYS – September 29-30, 2011

Blue and White Spirit Days were a collaborative effort between Varsity Stadium, the Faculty of Kinesiology and Physical Education and the University of Toronto Alumni Affairs Office. In addition, several college and faculty councils, campus clubs and performance dance teams participated in the week of activities. Throughout the week, several of the divisions hosted their own events such as "College Colour Day," leading up to the actual Blue and White Spirit Days. On September 29<sup>th</sup>, the UTSU hosted a cross-campus Club Night at XS. With a great promotional team, the night was a great success with hundreds of students attending the party. The Union also had the opportunity to have the Varsity Dance Team perform, and help continue the great energy well into the night.

On September 30<sup>th</sup>, the UTSU hosted a large BBQ on our lawn. This event was also a great success with hundreds of students stopping for food and getting involved in the event. Alumni Affairs gave away 'Class of 2015' promotional materials, with the UofT Pom Team doing several routines throughout the event.

Later in the evening, the football game against Queen's University brought a lot of energy to the campus as we filled the stands with attendees. With a giant float designed by the Engineers, Lady Godiva Memorial Band and a tailgate, the energy going into the stadium set off a game to remember.



### HALLOWEEN – Monday, October 31, 2011

This year, the UTSU (along with some help from the Engineers) transformed our lawn into a graveyard. Throughout the day, the Union gave out free candy along with information about upcoming events, new services and a variety of campaigns. The event was a huge success and saw a great turnout by students wanting to get more involved. More than 300 signatures for the Drop Fees campaign were collected throughout the day.

### UNITY THROUGH DIVERSITY FOOD FAIR – November 9, 2011 & January 25, 2012

The UTSU hosted two amazing food fairs this year, collaborating with a number of campus groups. Each day, more than 400 students were fed and had the opportunity to engage in Union campaigns and initiatives, and learn about getting involved with campus clubs.

Thank you to the Afghan Students' Association, African Students' Association, Filipino Students' Association of Toronto, French club, Greek Students' Association, Hindu Students' Council, Organisation of Latin American Students, South Asian Alliance and West Indian Students Association for all the leadership taken in making the events such a huge success.

### UTSU'S GOT YOU

One of the most well-known UTSU events is the annual exam destressors. This year, the UTSU was able to reach out to more libraries and late night spaces than ever before. In addition to adding more libraries, the exam destressors were expanded by assembling goodie bags with more food, providing distress information and information about UTSU services, and partnering with the Bookstore to provide distressing videogame sessions during the late hours at Robarts Library. Thank you to all of our volunteers that assembled and distributed goodie bags during the sessions.

December 7, 2011 – Kelly Library and Robart's Library

December 8, 2011 – Robart's Library

December 12, 2011 – Ivey Library, Sanford Fleming and Robart's Library

December 13, 2011 – Burwash Dining Hall and Robart's Library

December 14, 2011 – Bora Laskin Law Library

April 11, 2012 – Robart's Library

April 12, 2012 – Kelly Library and Robart's Library

April 16, 2012 – Pharmacy Building, Ivey Library and Robart's Library

April 17, 2012 – Sanford Fleming and Robart's Library with rolling stops at Burwash Dining Hall, Ivey Library and Fung Dining Hall.

### WINTER WEEK OF WELCOME – January 13-20, 2012

The Winter Week of Welcome is an opportunity for students to engage with the Students' Union and the campus environment at the beginning of the Winter semester. This year was the first year that UTSU has hosted a Winter Week of Welcome and it was a huge success. We worked with Hart House, Dose.ca and Universal Music Canada to host a Free Concert featuring The Arkells, with openers The Elwins and Sing Bandana Singh. The event was a huge success with the event hitting over-capacity. We also hosted a Clubs Festival at Bahen Centre. More than 80 clubs registered for tables and the event was busy throughout the day. The event gave the opportunity for students to engage with our campus clubs and also gave new clubs the opportunity to outreach to members. To catch our commuter students we hosted



a Pancake Brunch at Sidney Smith mid-week. As well, one evening we hosted a Club Executive Meet n' Greet at the University of Toronto Art Centre. The event was well attended and gave the opportunity for Trinity-Spadina Member of Parliament Olivia Chow to speak to the importance of community engagement and thank our club members for their contributions to campus and community life. Later in the week, we hosted a Coffeehouse that showcased UofT performers and artists and wrapped up with a Blue Mountain Trip in collaboration with the Ski and Snowboard Club. Overall, the first Winter Week of Welcome was a huge success that saw students ranging from first to final year coming out and engaging in their Students' Union.

#### UNITY BALL SEMI-FORMAL March 1, 2012

The UTSU is pleased to have hosted an incredibly successful Unity Ball this year. This is the third year of the event, and it has been great to see the event grow since it was established in 2010. We saw a great turnout from our club executives and members, and UTSU members at-large. We had lots of support from our campus clubs in hosting the event. We hosted a wonderful line up of performers from several UTSU dance and cultural groups who provided the dinner entertainment as well as a DJ which hosted a dance-party following the dinner portion of the evening. It was a great opportunity to show our appreciation for the hard work of our clubs and club executives who work to build a community at the University. We hope this event will continue to grow as a clubs showcase over the years to come.

Thank you to the Chinese Undergraduate Association at the University of Toronto, Silhouettes Dance Company and South Asian Alliance for performing at the Unity Ball this year. Congratulations to all of the recipients of the UTSU Clubs Leadership Awards.

#### ***2012 Winners – UTSU Clubs Leadership Awards***

Academic Student Rights: UofT Student Buddy

Academic Union: Equity Studies Students Union & Health Studies Students Union

Community Action: International Socialists

Athletic Club Award: New College New Dragons Dragon Boat Club

Outstanding Club Exec Member: Fariya Mohiuddin (LGBTOUT), Arsalan Samdani (PDF), Kishan Chouhan (SAA)

Outstanding Club Executive Team: Muslim Students Association, Organisation of Latin American Students

Outstanding Community Engagement Award: UofT Rotaract Club

Outstanding Culture Club Award: Indian Students Society, Greek Students Association

Outstanding Event Award: Chinese Students and Scholars Association

Outstanding New Club Award: Pakistan Development Fund

Outstanding Publication Award: UT Chinese Magazine

Outstanding Club Promotions: South Asian Alliance

Social Justice and Equity: African Studies Course Union, Muslim Students Association

Sustainability Award: Public Water Initiative, Bike Chain

#### UOFT'S GOT TALENT

On Thursday March 8th, the UTMSU, SCSU, and UTSU hosted a collaborative talent show at the XS Nightclub and Event Centre. Each students' union had finalists from preliminary shows hosted across each campus that ranged from magicians, cultural dances, bands, and vocalists. The St. George preliminary was hosted at New College's 'Turn It Up' annual talent show. During the finale show, we hosted a lineup of judges who are Canadian pop-artists: rapper P. Reign, pop-singer Kristina Maria, and





RnB performer JRDN. The artists also put on a live performance following the talent competition. The UTSU has received great feedback from the artists, student performers and event attendees. We closed out the night with a club after-party that was open to all students.

UofT's Got Talent has been a great opportunity to showcase of the University's diversity and the talent of UTSU members. We want to encourage more individuals and campus clubs to get involved in future shows.

#### b. Advocacy

While the Campus Life portfolio predominantly deals with hosting diverse Union events, it is also concerned with doing advocacy on student life issues. This year, we have continued the campaigns for increased student space and free clubs space. We are pleased to report that the Student Commons project has been moving forward and will offer our clubs more space for offices and events. We are also pleased to report that as a result of participating in an Advisory Committee to the Vice-Provost Students, there will be a new online OSM booking system launched in the fall that will allow groups to book space online, with a greater lead time. We are also pleased to report that the Office of the Vice-Provost Students is looking into covering the costs of providing AV equipment to clubs for events purposes. We will continue our efforts to lobby and negotiate more free space and better services for clubs.

#### c. Clubs Services

##### i. New Services

This year, the Union launched several new services that we could provide to our members and recognised clubs. We are pleased to have introduced discounted printing and copying at two cents a page that clubs can access if they have exhausted their free printing allocation. This allows them to experience the most affordable rate of printing across campus. We have also introduced a new service that allows clubs to do discount banner-printing to help them promote their organisations and recruit members.

##### ii. Recognition

This year, the Union provided recognition to over 250 clubs. UTSU recognition affords clubs access to all UTSU support services, including funding, equipment rentals, consultation and training sessions.

##### iii. Funding

A significant portion of the UTSU budget goes toward funding our campus clubs. The Club's Committee allocates four different types of funding: Individual Academic Endeavors, Summer Funding, Long-Term Funding and Short-Term Funding to address the different types of funding needs of our clubs. We are pleased to report that this year we have allocated more funding to our clubs (\$180,000), all of which has been distributed this year to a record total of clubs.

Clubs will have the opportunity to submit receipts and pick up their second and third installments throughout the summer. In addition, we are pleased that we have been able to support clubs that have expressed greater financial need throughout the year with additional resources and funding.



### 3. Final Notes

I would like to take the opportunity to thank all volunteers, staff members and board members for their contributions to the work of the UTSU and to building a more inclusive student experience for our members. Through our events and programming, we are able to provide students with an enriching experience outside of the classroom. Thank you to our campus clubs and sister students' unions – it has been a pleasure to collaborate with you this year and we hope the strong tradition of unity will continue in the upcoming year. All the best to the UTSU Board of Directors 2012-2013.

In Solidarity,

Albi Aziz  
Vice-President Campus Life  
University of Toronto Students' Union  
Local 98 of the Canadian Federation of Students



Executive Report – April 27, 2012  
Lena Elamin – Vice-President Equity

Executive Summary:

1. Student Refugee Program
2. Year In Review
  - a. Overview
  - b. Events
  - c. Campaigns and Advocacy
  - d. Future Projects
3. Personal Note

1) Student Refugee Program

We have recently submitted our Intent To Sponsor form for the 2012-2013 year. Now we are awaiting the dossiers of students that have been approved to study at the University of Toronto for the upcoming academic year. Each of the SRP committees on campus will support one of these students. Together, the committees will review the dossiers and ensure that the WUSC students are partnered with the most suitable committee. Once our student is confirmed, we will begin to prepare for their arrival in late summer.

Our current sponsored student has been doing well and has now finished exams for the year. He is looking forward to enjoying the summer and maybe taking summer classes.

2) Year In Review

a. Overview

This year, one of the biggest priorities for the Equity portfolio was to focus on providing one-on-one support to students. This was in partial recognition that the Equity Offices were understaffed, but also responding to student need. We also found that more students have become aware of the services and supports available to them through the Equity portfolio at the UTSU, and they have increasingly sought out support from our office. We have also readily made ourselves to students outside of the office as well, across the two campuses.

The Equity Commission in its work has gravitated to provide increased support to highlight and advocate on women's issues, as well as faith-based ones. This is seen in the types of programming and advocacy that was done throughout the year, shaped by our members and their needs. It was great to see the portfolio increase its support for members of faith-based communities, which evolved out of outreach.

b. Events

One of the cornerstones of coordinating our programming this year has been collaboration with other campus groups. As much as possible, we have been working to support the efforts of course unions and campus groups to host inclusive programming.



This year we continued the strong tradition of hosting two eXpression Against Oppression weeks, to creates spaces for students to engage in discussions around issues of oppression. In the fall, we focused on women's issues, with events such as the Wen – do women's self defense class, the film screening and discussion around Born Into Brothels, and the Spice! luncheon hosted in collaboration with the Centre for Women and Trans People. In the winter, we focused on the intersectionality of identity, as well as issues of race, faith and discrimination. We were very proud to bring to campus a production of Man 2 Man, a theatre piece that explores racial, cultural and sexual prejudices. The show was presented in collaboration with a number of campus groups, including but not limited to the African Students Association, the Black Students Association, Caribbean Studies, Hart House, LGBTQOUT, the MultiFaith Centre, Positive Space at St. George and Qu(e)rying Religion. We also collaborated with the African Studies Course Union to co-host Islamic Africa and Diaspora, a series that explored the diversity of experiences, histories and traditions of peoples of African descent who identify as Muslim. This was a great space to discussion the intersection and expression of Black, African and/or Muslim identities. We also hosted a screening of the incredible documentary Giving Ourselves a Voice, which looks at the experiences of Muslim students who encounter Islamophobic stigma and stereotypes in Canada. As the winter XAO coincides with Black History Month, we also engaged in partnerships to host programming with the PHEUA and Faculty of Kinesiology and Physical Education. Events included a discussion of Afrocentric school and the role of physical education and sport in such schools.

Throughout the year, we also hosted smaller collaborative events with campus groups. For World AIDS Day we collaborated with the Canadian Foundation for AIDS Research - UTSG, Foundation for International Medical Relief of Children, the Sexual Education Centre, University of Toronto International Health Program, and Friends of MSF. The programming included a day-long scavenger hunt across campus to win prizes as well as delve into the issue of HIV/AIDS through different perspectives of policies, funding, research, stigma and health. For the Trans Day of Remembrance, we collaborated with the Centre for Women and Trans People as well as the Equity Studies Students' Union to develop a week of programming, including a vigil on the Sid Smith patio, art installation at the Centre for Women and Trans People, Words of Resistance Open Mic, Trans Film Screening, and silk screening workshop. This week was a great opportunity to discuss the various ways in which transphobia manifests itself in our communities.

We also worked with a number of campus and community groups to mark the International Day for the Elimination of Racial Discrimination and International Women's Day. For IRERD, we partnered up with the Anti-Racism and Cultural Diversity Office, as well as the Council of Agencies Serving South Asians on two initiatives. Both initiatives focused on promoting dialogue on race, racism and anti-racist organising. Working with CASSA, we hosted a forum to address racial inequities that exist within our communities, especially to look at the impact on youth, and how we can combat these phenomena. The rally for IWD highlighted the impact of the austerity agenda on women, and how cuts to public sector spending have resulted in cuts to critical public services used by women and other marginalised groups in the community.

### Campaigns and Advocacy

This year's commission continued the strong tradition of issues-based advocacy in order to foster a more inclusive environment at the University. It can be difficult to take on this advocacy work when met with resistance by those of privilege who may not understand the need for and impact of this advocacy. Congratulations to members of the Commission that supported the Union's work to advocate for more women's only gym hours across athletic spaces in the University. This is a great support to women and women of faith that can only make use of athletic services with this accommodation.

Over the past few years, we have been advocating on behalf of our members to ensure that the Equity Offices of the University provide adequate support to students. This work has continued this year. We have also ensured that students were represented in the selection of new Equity Officers in the Anti-



Racism and Cultural Diversity Office and the Sexual and Gender Diversity Office. We are pleased to see Sandra Carnegie-Douglas and Allison Burgess in these roles and look forward to engaging them in the 2012-2013 year.

One of the Union's biggest successes this year was to successfully lobby for the expansion of the Equity Offices across the three campuses. We are pleased to report that the UTM and UTSC campuses will engage in processes that will see local Equity Officers to support the Mississauga and Scarborough communities in the coming year.

Other lobbying successes include the development of an accessible online and mobile map that students can use to navigate the campuses. As well, the new online OSM booking system includes accessibility info to help groups book events in accessible spaces and be able to provide this information to event attendees so that accommodations can be made. These are helpful steps forward in making an inaccessible campus more inclusive to students with different needs.

### Future Projects

Recommendations for the future work of the Commission include continuing projects of campus accessibility following some of the successful initiatives of this year. Our advocacy around broad accessibility have been well-received by various levels of administration and there is potential for future initiatives to help build more inclusive communities. It is also recommended that more opportunities for safe-space discussion forums be explored, particularly with a faculty or division-based approach. We have heard from students that need more support for equity and safe programming within their respective faculties and colleges. As always, equity training for instructors and student leaders continues to be brought up as a means of building more inclusive spaces for students. We hope to continue work on this issue alongside our sister unions and associations. Unity and solidarity are integral to organising around social justice issues and building a safer community for all.

### 3. Personal Note

I wish the best to the incoming VP Equity, Noor Baig, in the upcoming year. I hope your year is amazing and that I will be envious of everything you accomplish during your term.

To the members of the Equity Commission, thank you for being such incredible contributors to the campus. I hope you will continue to be involved with making the UofT community safer and more inclusive for all.

In solidarity,

Lena Elamin  
Vice-President Equity  
University of Toronto Students' Union  
Local 98, Canadian Federation of Students  
vpequity@utsu.ca











## Community Action Commission

The Community Action Commission was vigorously promoted throughout the summer months well into October. The promotion strategy was a four-pronged approach. Online advertisement for commission membership was promoted with meeting dates being posted on the UTSU's Facebook group. As well, Twitter was sometimes used to promote the meeting dates. Online advertisement was a strategy aimed at increasing membership into the Commission by serving as a first or secondary point of contact for our members. Poster advertisements were placed across campus during the summer until Orientation. Classroom announcements were organized from summer through November promoting the work of the Commission and agenda for commission meetings. Finally, meeting times were sent monthly to our commission listserv. The listserv consists of emails that members have volunteered to receive commission updates.

Throughout the year, we saw a steady participation in the Community Action Commission. There were noticeably increases in the number of students who participated during the Take it Over and the Drop Fees campaigns.

Members of the commission took on the following projects:

- A voter education campaign under the name "Take it Over"
- An alternative social justice orientation under the name "DisOrientation"
- A campaign on access to education known as "Education is a Right"
- An alternative transit campaign
- Campus forums and film screenings

Members of the commission voted that the top priorities for the year would be the Take it Over and Education is a Right Campaigns.

The Take it Over provincial election campaign lasted the entirety of the summer through until the October 6th provincial election. The campaign was a province-wide initiative which students at the local level of the commission were encouraged to participate in and help shape. Members of the commission had conversations on how to best shape the campaign and the following events came out of the initiative:

- A public display of student issues in chalk from King's College Circle. to University Ave. by the name of "Chalk it Up"
- Outreach on student electoral issues at the Irie Musical Festival held at Queen's Park
- a Vote Mob
- daily outreach on what each major political party was committing to students in their platforms
- A banner and button-making session where students could share their own demands from government
- Connecting the campaign with distribution of the International Student Identification Card
- Hosting a Nuit Blanche 'Take it Over' art exhibit which included cotton candy, button making, and the Take it Over video game
- Hosting an all-candidates' debate on campus for students
- Organizing advanced and election day polls on campus

The campaign was well received by students. Some students contested that the campaign was partisan, but this concern is unmerited as the aim of the campaign was not to canvass for any one political party. The campaign was a voter education campaign focused on the post-secondary sector. Each party was ranked based on how well their platform impacted the post-secondary sector. The ranking process



included an open answer questionnaire which was sent to the Green, Liberal, New Democrat, and Conservative Parties. The questionnaire was then graded and returned to the party so that they could have an opportunity to improve upon their platforms and their original grade. The re-graded questionnaire was then supplemented with the each respective party's platform. Students were provided with materials that outlined what each party platform would do for post-secondary students institutions. The rank for the party's impact across the sector was included on materials.

A suggestion to addressing any such future concerns is to include a brief sentence outlining that the materials are only reflective on each party's commitments to the post-secondary sector. This statement should give force to the material being used solely for voter education. It should be noted that the complaints were few, and often from students who were actively involved with a partisan political party.

The Education is a Right campaign manifested itself as the Drop Fees campaign on a provincial level. The campaign was a success and students became increasingly aware of its purpose from January through to February 1st. The commission committed to creating a campaign that was focused on the issues students highlighted as key problems in the sector. From some of the concerns discussed in the commission, and from student input provided through general outreach, a petition was formed. Over 40,000 petition signatures were collected from across Ontario of students and supporters who agreed that per-student funding should approach the national average and that the Ontario tuition fee grant should apply to all students as a 13% tuition fee reduction.

The Drop Fees campaign saw students participating in weekly coalition meetings held in Sid Smith for the month of January. These meetings focused on a particular issue in the sector. The time was used to organize for upcoming drop fees events and allow members to determine the direction of the campaign. The coalition, a sub-section of the Community Action Commission, committed to organizing a food fair, outreach initiatives, and hosting a Greater-Toronto Area rally under the banner of Drop Fees.

I wish to conclude by thanking all individuals and organizations that have partnered with the Community Action Coalition this year. These organizations include: The University of Toronto Faculty Association, United Steelworkers Local 1998, the Toronto Labour Council, C.U.P.E. 3902, Unite Here Local 75, the University of Toronto Mississauga Students' Union, the Scarborough Campus Students Union, The Graduate Students Union, Association of Part Time Undergraduate Students, all locals of the Canadian Federation of Students and Canadian Federation of Students-Ontario, Hart House, all campus clubs that have worked with the Commission. I would also like to thank all members of the Community Action Commission who have demonstrated a commitment to fighting for an affordable, accessible post-secondary education system and access to public services for all. I look forward to continuing to work with all of you in the future as we work towards our common goals.

Respectfully Submitted,

Shaun Shepherd  
Vice-President External  
University of Toronto Students' Union  
Local 98, Canadian Federation of Students  
vpis@utsu.ca



Executive Report – April 27<sup>th</sup>, 2012  
Clara Ho – Vice President University Affairs

Executive Summary:

1. Update on U of T Access Copyright Agreement
2. Year In Review
3. Personal Note

1. Update on U of T Access Copyright Agreement

Since the last update on the U of T Access Copyright Agreement, the Graduate Students' Union has raised its concerns to Governing Council regarding the legality of charging students the Access Copyright fee, among other incidental fees, under Category 5 of the "Policy on Ancillary Fees". Governing Council has agreed to perform a general review of the fees charged under Category 5 this year. Further, undergraduate and graduate students have submitted a statement to the Chair of the Advisory Committee on U of T Library Systems, outlining concerns regarding the proposed implementation of the Access Copyright fee on May 1<sup>st</sup>. We expressed disappointment and frustration with the lack of student consultation that was promised to occur, by the Vice-Provost Students, regarding the implementation of the fee, i.e. how it would be "equitably proportioned among students" with varying course loads and course pack needs. The Chair has noted that she will incorporate the student perspectives into the final report of the Library committee to the Vice-Provost Students.

We have also learned that the Association of Universities and Colleges Canada has recently entered an agreement with Access Copyright, which also encompasses the University of Toronto and University of Western Ontario. We will continue to put pressure on our administration to perform a comprehensive review and reconsideration of the agreement as to whether the agreement is truly in the University community and public's best interests.

2. Year In Review: VP University Affairs 2011-2012

### ***Academic and Student Rights Commission***

It has been a great experience working with students passionate about student rights, governance, and academic issues. This year, we had a lot of interesting discussions about developing the Academic and Advocacy Office, the scholarship guide and the student rights and responsibilities handbook. Students were interested to learn about their rights regarding intellectual property right and copyright issues, such as using turnitin.com. Members also contributed valuable input on the new developments of the career centre and student housing issues. We look forward to welcoming new members to the commission and continue our work on improving student rights and academic experiences.

### ***Undergraduate Teaching Awards***

On November 16<sup>th</sup>, we held our annual Undergraduate Teaching Awards ceremony, cosponsored with APUS, which celebrated teaching excellence across our university. This year, we had five recipients of



the award: Prof. Wendy Wong, Prof. William Ju, Deborah Knott, Prof. Paul Gries, and Prof. Paul Langeslag. The event had a very strong turnout with a number of staff, faculty, and students who attended to show support and appreciation for our outstanding instructors. The awards ceremony was very successful and meaningful for participants, and we look forward to hosting the next 2012 – 2013 Undergraduate Teaching Awards.

### ***Food Bank Fundraisers: Fitness for Food & Zumba, Yoga, Nia Party***

This year, we collaborated with Hart House and the Faculty of Kinesiology and Physical Education to present "Fitness for Food" and "Yoga, Nia, Zumba Party!", day long sessions of zumba, yoga, and nia each semester to raise money for our food bank. We had a successful turnout of between 40-60 students and community members. Overall, the events were successful we raised over \$1000 for our U.T.S.U. Food & Clothing Bank.

### ***Scholarship Guide***

Our first comprehensive guide to scholarships and bursaries was completed over the course of the year. The guide contains a detailed list of all scholarships and bursaries available to students in various faculties and is accessible online on the UTSU website. This guide will be an invaluable resource for students seeking financial aid or want to learn about the entrance and course based scholarships available for second-entry programs and departments. We look forward to updating the information in the guide to keep it consistent with yearly changes.

### ***Academic Advocacy Office***

The Academic Advocacy (AA) Office has been a long-term vision for the Union, and it is exciting for this vision to begin unfolding. We recognized that there was a strong need for a service at the Union that assisted students in academic (appeals, petitions, offences, intellectual property rights) and non-academic (tenant rights, conflict resolution, financial aid) concerns. Although we currently provide individual support for students who need assistance, we recognize that we could assist more students with an AA office of full-time staff that are able to support them. Along with the valuable contributions of our Research Associate, Alexandra Robertson, we began collecting preliminary research on the best practices and services offered by existing academic advocacy offices within a variety of Universities, at the beginning of the Winter semester. From there, the project planning report for the AA office developed into a comprehensive outline of essential services that the office should offer, which would complement existing services on campus, and steps towards accomplishing the implementation process. We have worked closely with members and our Professional Faculty Committee, who have provided helpful feedback on what services they would like to see the office provide. The full project planning report has been sent to the board for feedback, and we look forward to providing a full-time service for students, as headed by our Policy and Student Rights Coordinator, next year.

### ***Student Rights and Responsibilities Handbook***

At the beginning of the year, we identified that a Student Rights and Responsibilities handbook would be an essential and invaluable resource for students, as the handbook would have a comprehensive guide towards the academic and non-academic rights of students in every Faculty, and would provide advice for concerns regarding academic and non-academic issues, such as how to write a petition and what to do when you are accused of plagiarism. Further, we recognized that the handbook would be an essential resource for the Academic Advocacy Office, as it would serve as a reference for staff and executives. The development of the guide began in the Winter semester and is slated for completion over the Summer.



### ***U of T Access Copyright Agreement***

On January 30<sup>th</sup>, the University quietly signed an agreement with Access Copyright, a Copyright licensing organization. Set for implementation on May 1<sup>st</sup>, this agreement results in a substantial increase in costs that will solely be downloaded onto students as a large increase in a mandatory ancillary fee.

In response to this important issue, we worked closely with members of the Graduate Students Union and UofT Faculty Association to write a joint letter outlining the aforementioned concerns to Governing Council, and presented our concerns at a meeting of governors. Our presentations pressured the Chair of GC to place Access Copyright on the agenda of the meeting and generated an active discussion. We were also able to generate publicity in *The Varsity* and *The Newspaper*, successfully issued a joint press release with the Canadian Federation of Students and students at the University of Western Ontario, and garnered attention within the broad academic community.

Students, faculty, staff and administrators are learning and speaking more about the issue through our efforts. Pressure applied through the Graduate Students' Union has prompted administrators to review ancillary fees charged under Category 5 of the "Policy on Ancillary Fees", and continuous student pressure in the Advisory Committee to U of T Library Systems has prompted the Chair of the committee to submit a report outlining the committee's concerns and recommendations regarding the Access Copyright Agreement.

Students and faculty should be proud of the work that has been accomplished on this issue thus far, but there is much more to do and this is certainly an issue that deeply and widely affects the University community.

### ***University Committees***

This year, we participated in a number of University committees, including the Council of Student Services, Hart House Board of Stewards, Advisory Committee to the University of Toronto Library Systems, Student Housing Committee, Career Centre Users Committee, Committee on the Allocation of Student Activity Space, CIUT Board of Directors, and others. This opportunity allowed us to engage in various levels of the governance structure of the University. Further, it has been a good learning experience working with administrators, staff, faculty and students on these committees on the mutual goals of improving the student experience and advising on decisions that are in the best interests of the University.

### ***Council of Student Services (COSS)***

The Council of Student Services is a body composed of students and administrators, and makes decisions on changes to ancillary fees for the Office of Student Life services, Hart House, and the Athletic Centre every year. For the first time this year, the central student unions gave a presentation on how COSS could become an effective space for productive discussion on improving student services, and thereby, the student experience. Specifically, we emphasized that COSS can become a forum for creative, dynamic and productive dialogue on improving the student experience, and recommended that COSS undertake a campus wide survey of student opinions on the effectiveness of services. We also raised concerns on how student fees consistently contribute more, year after year, towards paying for essential campus services, and cite the severe lack of commitment from the University administration to contribute towards operating costs of services. We also raise concerns to the administration on the need to advocate for more funding from the province. The presentation also explored how COSS could play an



advocacy and advisory role on the student experience to higher levels of governance, such as the University Affairs Board and Governing Council. Specifically, we encouraged COSS to advocate for the

expansion of pedestrian friendly space, akin to Willcocks Avenue, the development of public water infrastructure in the university, and making room bookings free for student groups. Council members received the presentation very positively. As a result, we agreed to write a joint statement on how student services are an integral aspect of the academic experience at the university and to forward the statement to higher levels of governance. The statement will also remark on how there needs to be a greater commitment from the institution to provide funding for essential and vital student services. Further, we have committed to organizing a retreat for administrators, staff and student leaders involved in improving student services and making decisions on ancillary fee budgets. This retreat will be a great opportunity to improve lines of communication across the board, to gain a clear understanding of the perspectives of all stakeholders and to help improve the quality of services offered.

### ***Advisory Committee to the U of T Library Systems***

The Advisory Committee to the U of T Library Systems is comprised of library staff, administrators and students, and provides recommendations on library services and advises on copyright issues to the Provost. This year, the University's signing of the Access Copyright Agreement and the lack of consultation with students and faculty on the issue raised serious concerns regarding the purpose of the library advisory committee. Many contended that the terms of reference of the committee include providing recommendations regarding licenses that the University might sign, although the committee was barely consulted on the issue of Access Copyright and it has no institutionalized space in the governance cycle i.e. the committee does not report to a governance body, but only to the Provost.

In response to these concerns, the committee is submitting a formal set of recommendations to the Vice-Provost President, Cheryl Misak, regarding the Access Copyright Agreement and we have included a submission of student perspectives on the proposed implementation process for the agreement. We outlined our many concerns with the implementation, including the lack of consultation. Further, the committee agreed that the terms of reference needed to be revised to include a regular reporting process to a governance body.

### ***Sustainability Commission***

#### ***University of Toronto Bans the Sale of Bottled-Water on Campus***

Last summer, the University of Toronto announced that it would be phasing out the sale of bottled-water over a period of three years. This was an enormous victory for students and sustainability groups on campus, who have been lobbying the University for many years to ban the sale of bottled-water on campus for economic, social, and environmental reasons. Along with the phase out, the University plans to develop the water infrastructure necessary for public water access, such as improving the structure of the existing water fountains in buildings, and ensure that new buildings will have water refill stations and effective water fountains.

### ***Cage-Free Eggs Campaign***

This year, the Sustainability Commission has been working closely with the World Society for the Protection of Animals to lobby food service managers to switch to cage-free eggs for ethical reasons. After doing petitions and lobby work, three campus food service managers have committed to using cage-free eggs at the Chestnut Dining Hall, Howard Ferguson Dining Hall, and Wilson Dining Hall. This is a fantastic step towards increasing sustainability and ethical food use efforts on campus.



### ***Professional Faculties Committee***

The Professional Faculties Committee has enjoyed a very active membership and many accomplishments this year. At the beginning of the semester, we outlined three major priorities with the committee. One was to improve relationships between professional faculty students and the Union, the second was to increase outreach to professional faculty students, and the third was to ensure continuity in all professional faculty seats on the committee. We identified that a fundamental issue regarding the relationship between professional faculty students and the Union was that there was a severe lack of outreach to students in professional programs. We addressed this major concern by committing to significantly improve outreach efforts throughout the year.

As the committee began meetings in the Summer, we were able to meet students at all professional faculty orientations; giving presentations, giving out materials about the services and campaigns of the Union. We hosted numerous Lunch n' Learns through the semester at many professional faculty programs, where students enjoyed a free lunch while learning about the services of the Union. We also distributed hundreds of International Student Identity Cards at the Lunch n' Learns, which students greatly appreciated.

During committee meetings, members had the opportunity to share their outreach experiences and any issues occurring at their Faculty. Through this, we were able to advocate for increased accessibility to services for Dentistry and Toronto School of Theology students. As well, members produced individual "Fees and Funding" reports, which contained information about respective faculty tuition costs, rates of fee increases, and why the increasing costs of professional degree programs can create barriers to education.

Overall, the members of the Committee dedicated themselves to supporting professional students and we hope the Committee continues to strengthen the relationships between professional faculty students and the Union.

### ***Policy and Procedures Committee***

This year, the Policy and Procedures Committee committed to reviewing the complete bylaws and policies of the Union, and proposing new, effective changes. We developed a number of issues-based policies, such as an anti-discrimination policy, statement on student union autonomy, and statement on flat fees. Furthermore, we recommended a number of changes to the bylaws that clarified any confusing language or redundant practices. The committee also recommended changes to update the clubs policy.

### 3. Personal Note

This year was a remarkable time of personal growth. I had the opportunity to work with a number of talented and passionate individuals, and these experiences allowed me to develop many personal and interpersonal skills. As well, I've learned a lot about how the University functions on a fundamental level, and have gained a strong appreciation for the complex processes of this University. Most importantly, I gained a deep appreciation for the efforts of everyone working within the student movement. The fight for an accessible and high quality education is continuous, and requires the commitment and passion of all those involved. It is inspiring to see so many committed to this cause, and I am honored to have had the



opportunity to work with them. And lastly, thank to you all the students, faculty, and staff who have shared their knowledge and passions with me, and inspired me to work for a better University experience for all.

In solidarity,

Clara Ho  
VP University Affairs  
University of Toronto Students' Union  
Local 98 of the Canadian Federation of Students





Executive Report – April 27, 2012  
Corey Scott- Vice-President Internal & Services

Executive Summary:

1. Member Services
2. Union Operations
3. Union Communications
4. Union Finances
5. Campus Services
6. Final Notes

1. MEMBER SERVICES

Health and Dental Plan

The UTSU provides comprehensive health and dental plan coverage for members through the National Student Health Network. Plan details can be found online at [www.greenshield.ca/studentcentre](http://www.greenshield.ca/studentcentre) (look for the University of Toronto Students' Union under the University of Toronto heading).

The Health and Dental refund cheques have been mailed to home addresses this month. Due to the fact that we rely on the University administration to provide data to our insurance provider there was a delay in processing this information by the provider that could be avoided if we had access to our own membership information. We will continue to lobby the Office of the Vice-Provost Students to gain access to this information to ensure members receive their refunds in a timely manner.

Discounted Tickets

This year, the UTSU was able to expand the discounted entertainment tickets available to members. Along with Yuk Yuk's, AMC, Cineplex and Wonderland tickets, the UTSU was able to offer Ontario Science Centre tickets, as well as discounted Toronto FC and Raptors tickets. Each year, the UTSU has been able to secure more discounts that save students money. Efforts are in place to continue to offer grouped UofT rates for Toronto FC and the Toronto Raptors while expanding into Toronto Argos, Toronto Rock and Toronto Maple Leafs if possible in future.

***Discounted Sports Tickets:***

Toronto FC v. New York Bulls – October 1, 2011  
Raptors v. Boston Celtics – February 10, 2012\*  
*(Attendees also received free tickets to Toronto Raptors v. Houston Rockets)*  
Toronto Raptors v. Chicago Bulls – March 21, 2012



## Post-Secondary Student Metropass & Datacard

In the fall of 2009, the UTSU, along with other GTA Students' Unions, fought against a proposed increase in the TTC Volume Incentive Program (VIP) and won the first ever post-secondary student metropass at an even better rate. In 2010-2011 the post-secondary metropass was introduced halfway through the year. The program allowed students to purchase metropasses at TTC stations in addition to the UTSU office. The program also requires students to apply for a TTC student identification card that was available at Sherbourne Station. The UTSU worked to provide this ID card directly to students from our office over the course of the year. In short, the post-secondary student metropass program had a different operations structure than the Volume Incentive Program.

This year, the UTSU was able to implement the post-secondary student metropass program year-round and implement better policies and procedures to accommodate the program. Datacard, the company contracted to make the student identification cards, was on campus in greater volume during the periods where students are more likely to pick up cards. The program also saw an increase in the sales of metropasses – often due to card shortage at high-profile student stations (St. George Station).

On January 1, 2012, the Toronto Transit Commission decided to increase the \$99.00 student metropass to \$104.00. Discussions are underway with the City of Toronto to ensure that further increases are not on the horizon and that students will be ensured an affordable, accessible post-secondary metropass.

### **DataCard Dates:**

Monday, August 29, 2011 – 12pm-7pm  
Tuesday, August 30, 2011 – 9am-6pm  
Wednesday, August 31, 2011 – 9am-6pm  
Thursday, September 1, 2011, 2011 – 9am-4pm  
Tuesday, September 27, 2011 – 9am-4pm  
Thursday, October 27, 2011 – 9am-4pm  
Friday, January 27, 2012 – 9am-4pm

## Dollars for Daycare

The Union continues to lobby for better childcare on campus. We provide a childcare subsidy through a levy fund that provides support to students who cannot afford childcare. These funds are distributed to students through the Family Care Office. The deadline to apply for the bursary was February 24, 2012 and recipients were notified in early March.

## Income Tax Clinics

The UTSU Income Tax Clinics provide our members with free one-on-one assistance filing their taxes each year. The Income Tax Clinics period started on March 26, 2012 and will run until April 30, 2012. All UTSU members are eligible for a free appointment. Appointments can be booked online at [www.taxclinic.utsu.ca](http://www.taxclinic.utsu.ca). The program has been incredibly successful this year and all appointments have been booked, allowing us to help hundreds of members. The clinic is run by student volunteers that have been trained through the Canada Revenue Agency's Volunteer Income Tax Program.

Through membership in the Canadian Federation of Students, individual students are also able to file their taxes for free through UFile.ca. UFile.ca is Canada's leading online tax preparation software. It is



simple to use and, because it is fully compatible with the Canada Revenue Agency's NETFILE service, will reduce the wait time for your tax refund. The UTSU promotion code is FAY1493.

### Book Bursary

The UTSU Book Bursary is a needs-based bursary, offered to all full-time undergraduate students every year as another way of helping students meet the high cost of financing their post-secondary education. The bursary is a reimbursement for some of the costs associated with the purchase of books during the academic year.

The Book Bursary applications were available online as well as in our office at the beginning of September. The deadline for applications was October 21, 2011. The Book Bursary Committee met and allocated funding to 32 students. Throughout the process, members of the committee made recommendations to help inform new policy guidelines for the 2012-2013 Book Bursary Committee.

### Book Exchange

The UTSU Book Exchange was established in 2003 to help undergraduate students save and earn money by helping them buy or sell their used textbooks. The service is wholly owned and operated by the Students' Union. In the spring of 2011, the Organisational Service Development Committee recommended moving the book exchange program online to save staffing costs and make the program more competitive with for-profit businesses.

Throughout the summer, the Union worked with our website developers to make a secure and functional online database that students could post and buy used textbooks. Though the program has been in its testing year, it has been a popular service with high usage rates. Because the program is online, it will cost the Union less in operating and human resources costs while being more accessible to members. Additionally, it ensures that students are paying less in third-party transaction fees, and ensuring safe and quality transactions between students.

### Food and Clothing Bank

The UTSU Food and Clothing Bank is the 5<sup>th</sup> largest Daily Bread Food Bank in the City of Toronto. The program is run every Friday from 12pm-3pm in the Multifaith Centre. Every year, the UTSU runs fundraisers and seeks assistance in supporting the Food Bank. This year, the UTSU along with Hart House and Faculty of Physical Health and Education ran two Zumba-Yoga events that helped fund the Food and Clothing Bank. Plans are underway to ensure that the event continues to run twice a year to help fund the vital service. Additionally, we received a donation of support from the Graduate Students' Union.

### **Fundraisers**

ZUMBA YOGATHON – Sunday, November 6, 2011  
YOGA NIA ZUMBA PARTY – Sunday, March 11, 2012

### Good Food Box

In addition to other services, we moved the Good Food Box Program online. The program allows students to have access to affordable, healthy and local vegetables and fruits. In addition to moving the service online, the UTSU also changed the delivery date from Thursdays to Tuesdays. As a result of these changes, the program has grown significantly this year.



## International Student Identity Card

The International Student Identity Card (ISIC) is an internationally recognized student card that can be used for travel and entertainment discounts around the globe. Students are able to come into the office and get a free ISIC because we are members of the Canadian Federation of Students. The Union made several attempts to ensure students had access to the cards prior to long-weekends, reading week and the winter break, in addition to individual orientations hosted by professional faculty councils.

### **ISIC Blitz Days**

Late August-mid September – Professional Faculty orientations  
September 7, 2011 – UTSU Orientation Day  
October 4, 2011 – Sidney Smith  
October 5, 2011 – Bahen Centre  
October 6, 2011 – Sidney Smith  
October 19-20, 2011 – Faculty of Dentistry  
February 10, 2012 – Bahen Centre  
February 11, 2012 – Sidney Smith

## Ooh La La Mobile

Ooh La La is a mobile application that allows students to see what's happening on campus, join clubs, download coupons, join nightclub guestlists and connect with students at UofT and across Canada. The UTSU has been working with the application creators in integrating Studentsaver and ISIC discounts as well as getting more clubs active in the application.

From Monday, February 6 to Thursday, February 9 students were able to compete in the first-ever, virtual on-campus game where students would try to hold the virtual treasure as long as they could. The grand prizes included a Macbook Air and Bookstore giftcards. The game had high participation and ended with a pizza party in Sidney Smith.

## New Services

### **Photocopying Services**

In December, the Students' Union introduced a 2 cent black and white photocopying and printing service. The service is the cheapest printing service on campus and has seen increased usage each month.

### **Discounted Annual BIXI Memberships**

The UTSU has secured a 20% gift certificate that can be purchased at our office to be used for online BIXI registration.

### **Free Local Faxing**

The UTSU office has been offering free local faxing since November 2011.

### **Clubs Banner Printing**

Campus clubs are able to print banners through the UTSU for a discounted rate. This service will effectively save student groups money and redirect more funds into student programmes.



## 2. UNION OPERATIONS

### Orientation Coordinator Hiring

Orientation is the first opportunity that the Students' Union has to make an impression on incoming and returning students. It marks the beginning of a new academic year and offers the ability to welcome new and returning members to the university by offering them a showcase of campus life and increasing student spirit. The Orientation Coordinators of the Union have the responsibility of planning and hosting the Union's annual Orientation Day as well as carrying out the responsibilities stated in this policy.

The Executive Committee has decided to hire Hong Nguyen and Igor Samardzic as the 2012-2013 UTSU Orientation Coordinators.

### Vice-President Campus Life Hiring

The Vice-President Campus Life is one of the six executives of the Students' Union. The VP Campus Life is responsible for overseeing Orientation, clubs funding and student life related matters of the university. The hiring committee has forwarded two candidates to be considered by the 2012-2013 Board of Directors at the consecutive board meeting.

### Human Resources

The human resources of the UTSU have changed significantly in the past year due to a number of factors. With the change of the TTC Metropass program, the push of more services online, the extension of office hours and the continued expansion of the role of the UTSU on campus, the budget presentation has changed significantly.

This year the UTSU hired a new Executive Director (Amir Bashir), Policy and Student Rights Coordinator (Dina Skvirsky), and Operations Coordinator (Meghan McPhee), as well as employing more than 125 part-time and casual staff.

At this point, the executive would like to thank the hard work put in by all the staff members and their continued commitment to the goals of the Students' Union and students' movement.

### Hours of Operation

In November, the Executive chose to expand office hours from 9am-4pm to 9am-6pm to make the Union more accessible to members. Specifically, this makes the office more accessible to students in professional faculties and students taking night courses. The office has seen an increase in visitation during the extended period.

### Future of Work Study

On March 27, the Ontario Liberal government released their proposed budget which would effectively eliminate government support for the Ontario Work Study (OWS) Program in order to fund the new tuition grant. The Union is upset that in the government has chosen a route of establishing an ineffective grant



program and funding such a grant by cutting numerous programs that specifically benefit low-income and international students.

The UTSU currently employs 7 work-study positions. With the elimination of funding from the provincial government it will be a challenge to continue to offer vital services such as the Food and Clothing Bank. The Union will continue to lobby for the re-establishment of Work Study funding and working with the University administration to try and continue the program.

#### Clubs Funding

This year, the UTSU increased clubs funding by \$10,000. A large number of clubs applied for long-term funding, whereas short-term and summer funding applications remained at a similar level as years past. All clubs funding has been fully allocated and clubs will have the opportunity until June 1<sup>st</sup> to submit receipts for their 2<sup>nd</sup> and 3<sup>rd</sup> installments.

Summer Funding Deadline: Wednesday, June 15, 2011

Long-Term Funding Deadline: Monday, October 17, 2011

Short-Term, Individual Academic Endeavour Funding Deadline: Thursday, March 1, 2012

#### Organizational Services Development Committee

The Organizational Services Development Committee met several times this year to develop operational policies, promotions plans and visions for how the UTSU services can benefit our members. Thank you to all the board members who participated in the committee this year.

#### Annual General Meeting

The Annual General Meeting was held on Tuesday, November 15, 2011 in Medical Sciences 2158 from 6pm to 9pm. The meeting was held according to bylaws and procedures and members were able to approve Bylaw changes and the Union's audited financial statements. Members also had an opportunity to ask constructive questions to directors of the UTSU and hear from guest speakers speaking to critical issues in the University.

### 3. UNION COMMUNICATIONS

#### Website

The UTSU has made a concentrated effort to ensure an up-to-date and easily navigable website that showcases services, key events and dates, and priority campaigns. This year, Board of Director meeting minutes and financial documents have been made more accessible.

#### Social Media

The landscape of social media is constantly changing and requires the UTSU to shift communications strategies to remain relevant. This year, the Union moved from ineffective, largely graduated students, Facebook group to a new Facebook page ([www.facebook.com/utsu98](http://www.facebook.com/utsu98)) that allowed better promotion of events, services and campaigns while tracking insights and effectiveness.



The Union made a constant effort to utilize the Twitter account ([www.twitter.com/utsu98](http://www.twitter.com/utsu98)) to keep members informed of UofT governance, campus events, municipal, provincial and federal politics as well as UTSU services, events and campaigns.

The UTSU has been working closely with UofT entrepreneurs in the development of the Ooh La La Mobile application that allows students to access information on local discounts, campus events and peer-to-peer communication.

Additionally, the UTSU produced a "Meet Your Executive" video that allowed members to identify the student union executive. Since the posting of the video, students have been more actively pulling aside executives to ask questions about their Union and finding ways to get involved.

#### Email Listservs

The UTSU utilizes several email listservs to effectively communicate with our members. This year, the Union embarked on having a monthly e-newsletter made up of emails collected throughout the year. Unfortunately, the task of collecting emails is arduous. The Union is continually lobbying the University for access to membership lists and the provincial government for right to organize legislation to ensure better communication with our members.

Additionally, the UTSU utilizes commission listservs to ensure students can get involved in the Union's decision-making processes. This year, the clubs listserv maintained a bi-weekly clubs bulletin including upcoming events, collaboration opportunities, clubs deadlines and clubs services.

#### Publications

Every year the Students' Union develops materials that engage members with their students' union, campus community and university, municipal, provincial and federal governance. The UTSU developed a membership handbook which included an agenda, information on campus life, Union services, campaigns and university resources. Additionally, the UTSU produced a clubs directory which listed a large variety of clubs. The Union also produced a membership mailer which informed members of Orientation programming, UTSU services and ways to get involved during the summer.

In addition to the traditional publications, this year the Union created an Annual General Report which detailed the services, programs and campaigns run by the students' union that was presented at the Annual General Meeting. The UTSU also created flyers for distribution at UTSU's Got You. The exam destressor flyers gave the opportunity to students to discover UTSU services, events and campaigns as well as some stress reduction tips.

## 4. UNION FINANCES

### 2011-2012 Revised Budget

The UTSU budget was revised and accepted at the March Board meeting in accordance with the budgeting framework.



## 2012-2013 Proposed Budget

A proposed budget for the 2012-2013 year has been drafted by the incoming and outgoing President, Vice-President Internal and Services, and Executive Director to be presented at the 2012-2013 Board of Directors consecutive board meeting.

## 2011-2012 Audit

The UTSU budget runs in accordance with the fiscal year. Following April 30<sup>th</sup>, the Vice-President Internal & Services along with the UTSU finance team will begin preparation of the audit. The 2012-2013 auditors were appointment by the general membership the UTSU Annual General Meeting in November 2011. Our general membership will ratify the 2011-2012 audited financial statements in fall 2012.

## Budget Committee

The Union's budget committee is tasked with overseeing the development of a responsible budget that ensures adequate resources are directed to the priorities and operations of the Union. This year's Committee has also taken steps to share more budget information with UTSU members by putting the Union's budget online. Members are encouraged to email [vpinternal@utsu.ca](mailto:vpinternal@utsu.ca) to set up meetings and ask questions regarding the budget.

## 5. CAMPUS SERVICES

Part of the UTSU's role in the university community is to provide support services to students. The UTSU also has a vital role in advocating for better University-sponsored services and ensure students are represented at the table.

### Sexual and Gender Diversity Office

The Sexual and Gender Diversity Office is a tri-campus university service. This year, the UTSU was able to fight alongside queer and trans student groups to ensure that students were well represented in the search committee for the vacant SGDO Officer position. Despite pushback, the UTSU, LGBTOUT, OUT@UTM and SC:OUT were able to secure spaces on the search committee. We are happy to announce that Allison Burgess will be the new SGDO Officer.

### Council on Student Services

The Council on Student Services provides an opportunity for students to understand the operations of student services and to advocate for better and more effective services. The Vice-President Internal and Services was one of the four representatives from the UTSU on CoSS.

This year, the UTSU was given the opportunity to put forward an individual to chair the 2012-2013 CoSS. Incoming University College Director Virginia Lomax has been chosen due to her extensive knowledge in rules of order, her experience within student services at the University of Toronto and her academic passion for policies.





## Hart House Partnerships

The UTSU was able to partner with Hart House in many great initiatives this year. Specifically, Hart House was a great contributor in helping to organize the first Winter Week of Welcome Concert featuring the Arkells. Hart House was also a huge asset in co-hosting two Food and Clothing Bank fundraisers that greatly helped sustain the vital campus service. Planning is already underway for additional fundraisers for the Food and Clothing Bank.

## Membership with CIUT

The UTSU holds three seats on the campus radio station CIUT. This year, St. Michael's College Director Stephanie Abrahams, President Danielle Sandhu and Vice-President University Affairs Clara Ho sat on the CIUT Board of Directors. While the station is undergoing organizational changes, UTSU policies and procedures will also be undergoing changes to ensure student representation on the radio station.

## 6. FINAL NOTES

This has been an exciting year for UTSU services. This year we have been able to better advertise our services, communicate with our members more effectively and establish service-based events that students attend. Services are ultimately about saving students money, but they can also be fun and exciting. Next year, we will continue to put more life into our services and get even more creative in the ways we support our members.

Respectfully Submitted,

Corey Scott  
Vice-President Internal and Services  
University of Toronto Students' Union  
Local 98, Canadian Federation of Students  
vpis@utsu.ca



# **Minutes of the Board of Directors**

---

**March 30, 2012**

## MINUTES

Board of Directors Meeting #12 of the University of Toronto Students' Union  
Friday, March 30, 2012 • 5 pm • Student Centre Board Room, Mississauga Campus

---

### In Attendance:

Stephanie Abrahams (St. Michael's College)  
Jarrar Ahmad (University College)  
Abdi Ahmed (University of Toronto Mississauga)  
Akid Azfar (Faculty of Applied Science and Engineering)  
Abigail Cudjoe (University College)  
Carly Degenstein (Victoria College)  
Danielle Emmons (Faculty of Kinesiology and Physical Education)  
Clara Ho (Vice-President University Affairs)  
Gina Husain (University of Toronto Mississauga) (*in at 5:37 pm*)  
Susan Hwang (Woodsworth College)  
Saba Khan (University of Toronto Mississauga)  
Brine Mazengwe (Transitional Year Program)  
Sana Rokhsefat (Arts & Science At-Large)  
Mark Roxas (Ontario Institute for Studies in Education) (*in at 5:33 pm*)  
Munib Sajjad (UTMSU Representative)  
Danielle Sandhu (President)  
Corey Scott (Vice-President Internal)  
Michael Scott (Trinity College)  
Shaun Shepherd (Vice-President External)  
Midhat Siddiqui (Professional Faculty At Large)  
Andrew Ursel (University of Toronto Mississauga)  
Anne Xu (University of Toronto Mississauga)  
Yasmine Youssef (University of Toronto Mississauga) (*in at 5:56 pm*)

### Proxies:

Jon Foster to Corey Scott seconded to Rebecca Harvey  
Dimpho Radebe to Shaun Shepherd seconded to Corey Scott  
Rebecca Harvey to Corey Scott seconded to Shaun Shepherd  
Joshua Mandryk to Shaun Shepherd seconded to Clara Ho  
Kishan Chouhan to Danielle Sandhu seconded to Corey Scott  
Lissette Rosado Ferrari to Stephanie Abrahams seconded to Corey Scott  
Shreena Dhawan to Sana Rokhsefat seconded to Corey Scott  
Prescilla Jong to Stephanie Abrahams seconded to Lissette Rosado-Ferrari  
Dan Shilensky to Clara Ho seconded to Corey Scott  
Keshav Uppal to Gina Husain seconded to Saba Khan  
Jessie Esufali to Corey Scott seconded to Clara Ho  
Anthony Staibano to Shaun Shepherd seconded to Danielle Sandhu

### 1. CALL TO ORDER

Meeting is called to order at 5:12 pm.

### 2. APPROVAL OF THE AGENDA

MOTION

Moved: Sandhu

Seconded: Sajjad

Be it resolved that the agenda for the March 30, 2012 U.T.S.U. Board of Directors meeting be approved as presented.

## MINUTES

Board of Directors Meeting #12 of the University of Toronto Students' Union  
Friday, March 30, 2012 • 5 pm • Student Centre Board Room, Mississauga Campus

---

MOTION to amend

Moved: Sandhu

Seconded: Rokhsefat

Be it resolved that items 6 and 7 become items 3 and 4.

### DISCUSSION

Sandhu states that as the CRO is in the room and will have to leave shortly the elections items should be dealt with first so as to allow for questions and discussion.

VOTE

CARRIED

VOTE (on agenda as amended)

CARRIED

### 3. REPORT OF CHIEF RETURNING OFFICER

MOTION

Moved: Sandhu

Seconded: Ursel

Be it resolved that the Chief Returning Officer report be approved as presented

### DISCUSSION

Lo presents the CRO report.

Scott, M. asks why only 28 hour notice was provided for the debate and whether it impeded students' ability to attend. Scott, M. asks why the debate video was taken down from the website and only partially restored.

Lo states that the video was removed temporarily in order to allow for reformatting. He further states that there were unintentional technical errors with the recording that made parts of it inaudible. He further states that in some areas speech was delayed from the actual video recording and as such only parts of the video that were clear and audible went up.

Scott, M. asks if the CRO had at anytime violated the Elections Procedures Code.

Lo states he had not.

Ursel asks how many UTSU elections the CRO has conducted prior to this.

Lo states that he has conducted one spring and two fall by-elections prior to this for the UTSU.

Scott, M. states that the CRO has not complied with the Elections Procedure Code (EPC) as he did not always render decisions within 48 hours of complaints.

VOTE

CARRIED

## MINUTES

Board of Directors Meeting #12 of the University of Toronto Students' Union  
Friday, March 30, 2012 • 5 pm • Student Centre Board Room, Mississauga Campus

---

Opposed: Scott, M.

### 4. RATIFICATION OF ELECTIONS RESULTS

MOTION

Moved: Sandhu

Seconded: Rokhsefat

Be it resolved that the UTSU Spring 2012 election results be ratified.

### DISCUSSION

Scott, M. calls a point of order. He states that he does not think the Elections and Referenda Appeals Committee (ERAC) has the power to make certain decisions which could potentially change the outcome of the elections. He further states that the committee does not have the final authority to disqualify candidates as per the bylaws. He further states that only the Elections and Referenda Committee (ERC) has the power to either disqualify candidates or rule elections invalid.

Chair rules the point out of order. He further states that the ERAC has the power to disqualify candidates based on violations as per the bylaws. He further states that none of the disqualifications were based on bylaws violations and have undergone due process in order which the bylaws specify.

Scott, M. appeals chair's ruling

MOTION to uphold chair's ruling Moved: Sandhu

Seconded: Degenstein

Chair states that the bylaws specify that the ERC has the power to disqualify on certain grounds which did not apply in these particular cases. He further states that the EPC is amended by the ERC and is adopted by the Board and as such is the governing document of the elections. He further states that the disqualifications followed due process, being ruled on by the CRO, ERC and ERAC in that order. He further states that it is very much in the authority of the ERC and ERAC to make those rulings.

Scott, M. states that it is clear that the ERC found sufficient ground to disqualify candidates under the EPC. He further states that the bylaws clearly give authority to the ERC and the EPC, as such is not in keeping with the bylaws.

Ursel states that the people on the committees are year to year entrusted to interpret the spirit of the bylaws.

VOTE

CARRIED

Opposed: Scott, M.

Scott, M. calls a point of order. He states that Delwar's membership was in question and he should have been disqualified as per the bylaws. He further states that the ERAC's ruling is not valid as only the ERC can rule on disqualification.

## MINUTES

Board of Directors Meeting #12 of the University of Toronto Students' Union  
Friday, March 30, 2012 • 5 pm • Student Centre Board Room, Mississauga Campus

---

Chair rules the point out of order. He states that Delwar running did not violate the bylaws. He further states that it is not the Chair's or the Board of Directors' place to retroactively make the decision of eligibility.

Scott, M. appeals chair's ruling.

Chair states that the bylaws are relatively clear on membership. He further states that the ERAC ruled based on past precedence. He further states that Delwar is considered a full-time student based on it. He further states that a month after the fact, it would be surprising that someone who was allowed to run and campaign in elections and go through the process to be told a month later they are not eligible.

Scott, M. states that he does not think it is tremendously important whether he was a member. He further states that regardless of whether the ERC was right or not, the ERAC did not have the right to make a ruling on it. He further states that the bylaws clearly give the authority to the ERC. He further states that there are provisions in the EPC for disqualification of a winning candidate so we therefore nominally agree this happens. He further states that the candidate in question was clearly not a member.

Sandhu states that she does not think the bylaws were violated in allowing Delwar to participate in the elections. She further states that the structure of the PEY program should be taken into account. She further states that the PEY is built into the Faculty of Engineering program in which a significant number of students participate. She further states that in order to participate you must be a full time student initially, and immediately after as determined by the Faculty. She further states that the Union should not disenfranchise such a large portion of members. She further states that APUS does not represent PEY students. She further states that Delwar did pay membership fees which were actually returned to him. She further states that the Faculty designated the students as part-time so they do not have to pay the flat fee applied to the program. She further states that there is clear Union precedent to show that PEY students are in fact allowed to run.

Ho states that the case falls into a grey area. She further states that his ineligibility was ruled by the ERC after Delwar received an email deeming him eligible to run. She further states that the candidate was allowed to appeal because of the error of elections staff. She further states that the precedent was based on false information.

Mazengwe states that the bylaws should be followed regardless of anything.

Degenstein asks if it is possible for Delwar to pay Union dues at this time. She further states that it is unfair for him to run despite that he will become a full-time student again.

Xu states that if we allow a violation of our own bylaws we are setting a bad precedent. She further states that the Board should recommend that the Policy and Procedures committee inquire into the matter.

Shepherd states that Delwar was very much part of the elections process. He further states that the fact of the matter is that Delwar paid his Union dues but bodies outside of the UTSU have returned those fees. He further states those PEY students are still considered full-time by the University. He further states that precedent has already been set by the UTSU. He further states that it is within the full interest of the Board to ratify him as a Director.

Azfar states that he will be a PEY student next year. He further states that he is represented by the UTSU regardless during that period of time. He further states that many previous Engineering

## MINUTES

Board of Directors Meeting #12 of the University of Toronto Students' Union  
Friday, March 30, 2012 • 5 pm • Student Centre Board Room, Mississauga Campus

---

directors have been directors while on PEY. He further states that Delwar's victory margin shows that his constituents want to be represented by him.

Scott, C. states that we should follow the precedent and change the policy around PEY eligibility to run. He further states that disenfranchising students is a bad precedent to set for a student's union committed to equity and accessibility.

Youssef states that the ERC and ERAC have already decided his eligibility.

MOTION to call the question

Moved: Khan

Seconded: Azfar

VOTE

CARRIED

Opposed: Scott, M.

Question is called.

VOTE (On chairs ruling)

CARRIED

Opposed: Scott, M.

Scott, M. calls a point of order. He states that the March 8 ERC meeting was in violation of the bylaws. He further states that notice was not given 48 hours prior to the meeting.

Chair rules point out of order. He states that the ERAC is not contemplated in the bylaws as it is a creation of the EPC and there are no notice requirements. He further states that if the notice requirements applied none of the ERC or ERAC meetings would be in order. He further states that there are requirements of having to meet after a certain deadline once an appeal is filed so there are competing requirements for holding meetings.

Scott, M. appeals the ruling.

Chair states the ERAC is not bound by the notice requirements and often requires to meet immediately. He further states that notice is typically given so that those who should be participating are able to. He further states that members of the respective committees who should have been present at the meetings were able to make it. He further states that the bylaws should not be used to thwart ERC and ERAC meetings.

Scott, M. states that the ERAC falls within the definition of committees under bylaw 1. He further states that he believes that the bylaws were in fact violated. He further states that the failure to give adequate notice may have impeded participation of some members as one member was not present at that meeting.

Sandhu states that the requirements for ERAC meetings were all met. She further states that the ERAC is not affected by the committee stipulations under the cited bylaw. She further states that the purpose of notice requirement is to ensure committee members can attend. She further states that in regards to the particular meeting being questioned, the ERAC member who was not

## MINUTES

Board of Directors Meeting #12 of the University of Toronto Students' Union  
Friday, March 30, 2012 • 5 pm • Student Centre Board Room, Mississauga Campus

---

present has quite publicly made it clear that they were unable to attend the meeting due to personal circumstances and not lack of proper notice

MOTION to call the question                      Moved: Khan                      Seconded: Youssef

VOTE

CARRIED

Opposed: Scott, M.

Question is called.

VOTE (On chair's ruling)

CARRIED

Opposed: Scott, M.

MOTION    Moved: Scott, C.                      Seconded: Cudjoe

Be it resolved that the meeting be recessed for 5 minutes.

VOTE

CARRIED

Meeting is called back to order at 6:59 pm.

Scott, M. calls a point of order. He states that several meeting of the ERC were in violation of the bylaws. He further states that he did file a challenge to the legitimacy of the meeting on the grounds that proper notice was not given.

Chair rules the point out of order.

Scott, M. appeals chair's ruling

MOTION to uphold chair's ruling   Moved: Sandhu                      Seconded: Rokhsefat

Chair states that the committee sought where it could to meet that provision. He further states that there is also a competing provision whereby the ERC must meet within a certain period time.

Scott, M. states that it is clear that this provision is in the bylaws as it is named a committee in the bylaws, committee procedure apply to it. He further states that the bylaws trump the EPC.

MOTION to call the question                      Moved: Ursel                      Seconded: Abrahams

VOTE

CARRIED



## MINUTES

Board of Directors Meeting #12 of the University of Toronto Students' Union  
Friday, March 30, 2012 • 5 pm • Student Centre Board Room, Mississauga Campus

---

Opposed: Scott, M.

Question is called.

VOTE (On chair's ruling)

CARRIED

Opposed: Scott, M.

Discussion (on main motion)

Sandhu states that given the fact that the Board of Directors has established that there were no bylaw violations, there are no outstanding appeals and all winning candidates are of the age of majority it is prudent to ratify the election results.

Scott, M. states that the Board should not be ratifying the election results. He further states that there is doubt as to the validity of the ERC and ERAC rulings. He further states that there is also doubt of the claims made by Team Unity in terms of their victories. He further states that the ERAC appears to have been swayed by press releases. He further states the ERAC rulings are highly questionable. He further states it throws into doubt the entire elections process. He further states that give the doubts, the results should not be ratified.

Ursel states that though he respects the spirits of the argument he does not think they pertain. He further states that the Board cannot make a ruling on many of those matters.

Scott, C. states that the place of the ratification is to ensure that the bylaws were followed, that all candidates are of the age of majority and there are no outstanding appeals. He further states that it is the place of the Board to ensure that due process was followed, not reverse ERC and ERAC decisions.

MOTION to call the question      Moved: Rokhsefat      Seconded: Sajjad

VOTE

CARRIED

Opposed: Scott, M.

Question is called.

VOTE (On main motion)

CARRIED

Opposed: Scott, M.      Abstain: Azfar, Xu.

MOTION      Moved: Khan      Seconded: Siddiqui

## MINUTES

Board of Directors Meeting #12 of the University of Toronto Students' Union  
Friday, March 30, 2012 • 5 pm • Student Centre Board Room, Mississauga Campus

---

Be it resolved that discussion be limited to two minutes per individual per motion

VOTE

CARRIED

Opposed: Scott, M.

5. OLD BUSINESS

MOTION SERVED WITH NOTICE-002

MOTION

Moved: Scott, M.

Seconded: Sandhu

Be It Resolved That the Board of Directors request the executive take all action necessary to facilitate the transition to the new regulatory framework provided by the *Canada Not-for-profit Corporations Act* to be completed by October 17, 2013.

Be It Further Resolved That the Board of Directors instruct the Policy and Procedures Committee to begin a review of the by-laws with a view for ensuring that they are in line with the *Canada Not-for-profit Corporations Act*.

DISCUSSION

Scott, M. states that the Canada Not-for Profit Corporations Act that will be replacing the Non-Profit section of the Canada Corporations Act. He further states that if the Union does not transition to this regulatory framework we will dissolve as a corporation. He further states that our bylaws should be changed and we should comply with the new framework prior to 2013 in order to ensure we are compliant prior to the final date.

MOTION to amend

Moved: Sandhu

Seconded: Khan

Be it resolved that 2013 be amended to 2014.

DISCUSSION (On amendment)

Sandhu states that the deadline for compliance specified in the act itself is 2014 and that the Board should ensure that the organization is empowered to be prudent with its bylaw changes in order to ensure that the organization becomes compliant.

Scott, M. states that he would rather the date remained early in order to avoid legal problems.

Ursel states that 2014 makes sense as there is a naturalization process as the incoming Board of Directors would have to get used to the new changes.

Scott, C. states that the UTSU AGM typically takes place in November so changing the bylaws in October would be difficult. He further states that it is unfair to members still orientating themselves to the Union to have to deal with more complicated changes to their students union.

Scott, M. states that there is still one AGM on the books before a 2013 deadline. He further states that it ensures we do not miss the deadline.

## MINUTES

Board of Directors Meeting #12 of the University of Toronto Students' Union  
Friday, March 30, 2012 • 5 pm • Student Centre Board Room, Mississauga Campus

---

Sandhu states that this particular directive will only last until the end of the current Board's term. She further states that there is a lot more involved to this act than just changes to proxies at meetings and the Union should give itself ample opportunity to ensure we are compliant. She further states that a 2014 deadline grants two AGM opportunities to ensure we are compliant with the Act.

Ursel states that it is good to ensure the date is as far away as possible. He further states that there are Governance changes coming to the University as well and as such the UTSU should ensure that it both compliant with laws but also representing its members to the fullest extent. He further states that with proxies not being allowed in the new Act, the UTSU should ensure that its UTM members are adequately represented on a daily basis but also at AGMs.

MOTION to call the question      Moved: Khan      Seconded: Siddiqui

VOTE

CARRIED

Abstention: Scott, M.

VOTE (on amendment)

CARRIED

Abstention: Scott, M.

MOTION to call the question      Moved: Scott, M.      Seconded: Sajjad

VOTE

CARRIED

VOTE (On main motion)

CARRIED

### 6. EXECUTIVE REPORTS

MOTION      Moved: Ahmed      Seconded: Rokhsefat

Be it resolved that the UTSU Board of Directors approve the Executive Reports submitted for the February 17, 2012 Board meeting.

Be it further resolved that the UTSU Board of Directors approve the Executive Reports as presented at the March 30, 2012 Board meeting.

### DISCUSSION

Sandhu states that the Student Commons operating agreement has almost been reached. She further states that CUPE 3902 has reached an agreement with the University.

## MINUTES

Board of Directors Meeting #12 of the University of Toronto Students' Union  
Friday, March 30, 2012 • 5 pm • Student Centre Board Room, Mississauga Campus

---

Shepherd states that the February 1 National Day of Action was a success. He thanks all Directors who helped with organizing for the day.

Ho states the Union is still in consultation with faculty members with regards to the Copyright Access agreement signed by the University. She further states that COSS voted against permanent increases to student fees. She further states that COSS will be hosting a retreat. She further states that the Scholarship Guide is complete. She further states that the Academic Advocacy office project planning report was appended to the Board package.

Scott, C. states that the Income Tax Clinic is currently ongoing. He further states that Allison Burgess will be the new SGDO officer. He further states that he will be asking for everyone's schedules to schedule the April board meeting. He further states that health and dental opt outs are being mailed out.

Scott, M. asks if all executives have fulfilled the minimum 40 hours per week.

Scott, C. states that he does not collect executive time sheets.

Scott, M. States that the Vice-President, Internal and Services is the chief human resources of the union and should be doing so.

Sandhu states that she oversees the Executive Committee and as such questions about the Executive Committee should be directed to her attention. She further states that this is not currently business before the Board and Board members are welcome to discuss it with her if they would like it to be.

Cudjoe asks when the tax clinics end.

Scott, C. states they will wrap-up at the end of April.

VOTE

CARRIED

Opposed: Scott, M.

### 7. APPROVAL OF MINUTES

MOTION

Moved: Ursel

Seconded: Abrahams

Be it resolved that the March 30, 2012 minutes package including the following documents be approved by the U.T.S.U. Board of Directors:

- a. Board of Directors (2011-2012), *January 24*
- b. Executive Committee Meeting, *January 6, February 3, 10, March 14*
- c. Community Action Commission, *January 10, March 26*
- d. Academic and Student Rights Commission, *January 30*
- e. Professional Faculties Committee, *January 30*
- f. Election and Referenda Committee, *February 7, 23, 26, March 3, 5, 6, 7, 23, 24*
- g. Clubs Committee, *February 10, March 18*
- h. Budget Committee, *March 25*
- i. Policy Committee, *March 25*

## MINUTES

Board of Directors Meeting #12 of the University of Toronto Students' Union  
Friday, March 30, 2012 • 5 pm • Student Centre Board Room, Mississauga Campus

---

- j. Elections and Referenda Appeals Committee, *February 29, March 8, 26*
- k. Sustainability Commission, *February 28*

### *Externalizations:*

j. Elections and Referenda Appeals Committee, *February 29, March 8, 26*

VOTE (on minute package)

CARRIED

Abstentions: Scott, M.

Elections and Referenda Appeals Committee, *February 29*

### DISCUSSION

Scott, M. states that these minutes should be rejected as there are clear problems with ERC ruling 001 and it should be re-examined.

MOTION to call the question      Moved: Cudjoe      Seconded: Khan

VOTE

CARRIED

Opposed: Scott, M.

VOTE (on minutes)

CARRIED

Abstention: Xu, Azfar.      Opposed: Scott, M.

Elections and Referenda Appeals Committee, *March 8*

### DISCUSSION

Scott, M. states these minutes should be rejected as there are problems with the factual claims of the rulings made.

VOTE

CARRIED

Opposed: Scott, M.      Abstention: Azfar

Elections and Referenda Appeals Committee, *March 26*

### DISCUSSION

## MINUTES

Board of Directors Meeting #12 of the University of Toronto Students' Union  
Friday, March 30, 2012 • 5 pm • Student Centre Board Room, Mississauga Campus

---

Scott, M. states that these should be voted down for reasons he has already stated.

Ursel states that he feels personally offended by comments made and discussion should remain respectful.

VOTE

CARRIED

Opposed: Scott, M.

### 8. APPROVAL OF UTSU REVISED BUDGET

MOTION Moved: Scott, M. Seconded: Siddiqui

Be it resolved that the UTSU 2011-2012 Revised Budget be approved as presented

DISCUSSION

Scott, C. states that this is the final budgeting round where some of the budget line items are being changed to reflect the past fiscal year. He further states that a few line items will still change like the income tax clinics as it is taking place now. He further states that UTSU membership fees increased alongside enrolment. He further states that the Union was able to save costs on campaigns through collaboration with campus and external partners.

MOTION Moved: Scott, M. Seconded:

Be it resolved that \$10,000 be moved from *Contingency* to *Clubs and Projects Subsidies*.

No Secunder. Motion dies on floor.

VOTE (on budget)

CARRIED

Abstentions: Azfar, Scott, M.

### 9. MEMBERSHIP FEE CHANGES (for approval)

MOTION Moved: Scott, C. Seconded: Ursel

Be it resolved that the Board of Directors approve:

- an increase of \$0.34 per session, per member, to the UTSU (i.e. Students' Administrative Council) membership fee; and
- an increase of \$0.14 per session, per member, to the Canadian Federation of Students membership fee; and
- an increase of \$0.01 per session, per member, to the WUSC Student Refugee Program fee.

## MINUTES

Board of Directors Meeting #12 of the University of Toronto Students' Union  
Friday, March 30, 2012 • 5 pm • Student Centre Board Room, Mississauga Campus

---

### DISCUSSION

Scott, C. states that this increase is a simple cost of living increase which is allowed as per a referendum in which Union membership voted.

### VOTE

#### CARRIED

Abstention: Scott, M.

10. UTSU HEALTH AND DENTAL PLAN FEE (for approval)

#### MOTION

Moved: Scott, C.

Seconded: Sajjad

Be it resolved that the UTSU Board of Directors approve an increase of 4% (or \$2.41) per year, per student for the UTSU Health Plan fee and an increase of 10% (or \$5.14) per year, per student for the UTSU Dental Plan fee as permitted by our membership.

### DISCUSSION

Scott, C. states that this motion is similar to the previous one. He further states that as the cost of drugs and dental procedures increases, as do the costs of the program.

Sandhu states that the Union has also negotiated new benefits for members, which include coverage of intrauterine devices. She states the new benefits have been carefully assessed and negotiated over a long period of time and she is pleased that these benefits have been added to coverage available to students.

### VOTE

#### CARRIED

Abstentions: Azfar, Scott, M.

11. STUDENT COMMONS FEE (for approval)

#### MOTION

Moved: Scott, C.

Seconded: Ursel

Be it resolved that the UTSU Board of Directors approve an increase of \$0.62, per session, per St. George member to the Student Commons fee as permitted by our membership.

### DISCUSSION

## MINUTES

Board of Directors Meeting #12 of the University of Toronto Students' Union  
Friday, March 30, 2012 • 5 pm • Student Centre Board Room, Mississauga Campus

---

Scott, C. states that that this will ensure the Union will have enough funds to build the Student Commons building.

VOTE

CARRIED

Abstentions: Scott, M.

### 12. NEXT BOARD OF DIRECTORS MEETING

Scott, C. states that the Board of Directors package went out with a tentative date. He further states that once Director exam schedules are collected, he will send out a date for the consecutive Board meeting with proper notice. He further states the meeting will take place at the St. George campus.

### 13. OTHER BUSINESS

### 14. ADJOURNMENT

MOTION

Moved: Ahmed

Seconded: Xu

Be it resolved that the March 30, 2012 meeting of the Board of Directors be adjourned.

VOTE

CARRIED

Opposed: Scott, M.

Meeting is adjourned at 8:07 pm.



# **Minutes of the Executive Committee Meeting**

---

**April 13, 2012**

# MINUTES

Executive Committee Meeting of the University of Toronto Students' Union  
April 13, 2012- UTSU Office

---

In attendance:

Danielle Sandhu  
Corey Scott  
Shaun Shepherd  
Clara Ho  
Munib Sajjad  
Amir Bashir

## 1. CALL TO ORDER

The meeting is called to order at 5 pm.

## 2. APPROVAL OF AGENDA

MOTION

Moved: Sandhu

Seconded: Ho

Be it resolved the April 13, 2012 Executive Committee meeting agenda be approved as presented.

## 3. GOVERNING COUNCIL UPDATES

Sandhu states that at the most recent Governing Council meeting governors voted to approve the Tuition Fee Schedule for 2012-2013. She further states that there was a report on student financial assistance which she found to be problematic as it glosses over the impact of high tuition fees and student debt to justify increased tuition fees. She further states that the Ontario budget is posing specific expected and unexpected implications on the institution. She further states that an example of unexpected implications is the provincial government's decision to cut the Ontario Work Study Program. She further states that there is an upcoming University Affairs Board meeting where Student Society fee increases, including increases to UTSU fees dates would be approved. She further states that the Provost would be presenting her reflection document on Towards 2030. She further states she is happy to review the budget and governance documents with other members in advance of the meeting. She further states that she will be speaking to the Tuition Fee Schedule at the Governing Council meeting.

## 4. EXECUTIVE TRANSITION

Sandhu states that as per UTSU policies, members of the Executive Committee must write a transition report. She further states that the executives should share their reports with the incoming executive and set up a transition period. She further states that as the fiscal year is coming to a close all outstanding receipts should be submitted by executives before April 18 in order to be reimbursed. She further states that as the office lay out is being altered executives should clean out their respective office and ensure that anything that should be kept is archived properly.

Scott states that executives should approach the internal coordinator for help with archiving to ensure it is done appropriately.

## MINUTES

Executive Committee Meeting of the University of Toronto Students' Union  
April 13, 2012- UTSU Office

---

### 5. UTSU'S GOT YOU

Sandhu states that as UTSU's Got You continues, we require supplies and volunteers for the following week's session.

Bashir states that he will make a supply run this weekend.

Shepherd states that he will take on volunteer coordination for food prep and for the actual event.

### 6. CAMPUS BARGAINING UPDATES

Sandhu states that there are bargaining processes taking place including CUPE 3902 unit 3, and Unite Here Local 75. She further states that these processes are just starting up and executives should be observing these as they evolve.

### 7. BIKE CHAIN REFERENDUM

Ho states that the Bike Chain Referendum will take place in the Fall. She further states that the incoming chair of the Elections and Referenda Committee will be required to provide support throughout the process.

### 8. VICE-PRESIDENT CAMPUS LIFE HIRING

Sandhu states that the deadline for Vice-President Campus Life applications has been extended in order to solicit more applications. She further states that the hiring committee will be interviewing candidates in the next week in order to make a recommendation to send the two most qualified candidates to the Board of Directors.

### 9. ORIENTATION COORDINATOR HIRING

MOTION Moved: Scott Seconded: Shepherd

Be it resolved that Hong Nguyen and Igor Samardzic be ratified as UTSU Orientation 2012 Coordinators.

### DISCUSSION

Scott states that Nguyen was the Orientation Coordinator last year and performed very well in this capacity. He further states that Samardzic was the Junior Orientation Coordinator last year which was a volunteer position. He further states that Samardzic performed well beyond his duties as a volunteer and would be an asset to orientation planning for the upcoming Orientation week.

Sandhu states that both have exemplified incredible organizational skills and commitment to details necessary for managing the logistics of UTSU Orientation days.

### 10. ADJOURNMENT

MOTION TO ADJOURN Moved: Ho Seconded: Sajjad

The Meeting is adjourned at 6:10 pm.

# **Minutes of the Clubs Committee Meeting**

---

**April 22, 2012**

## MINUTES

Clubs Committee Meeting of the University of Toronto Students' Union  
Sunday, April 22, 2012 – UTSU Office

---

In Attendance:

Lissette Rosado Ferrari  
Danielle Sandhu  
Amanda Santos  
Corey Scott

### 1. CALL TO ORDER

The meeting was called to order at 4:37 pm.

### 2. SHORT-TERM FUNDING – UNITED NATIONS DEVELOPMENT PROGRAM

#### DISCUSSION

Sandhu provides an overview of the club's mandate. She states that the club has had a very productive year and has hosted many events. She states the club has been working hard to do outreach to students.

MOTION

Moved: Santos

Seconded: Rosado Ferrari

Be it resolved that United Nations Development Program receive \$400.00 in UTSU Short-Term Funding.

VOTE

CARRIED

### 3. SHORT-TERM FUNDING – ARAB STUDENTS ASSOCIATION

#### DISCUSSION

Sandhu states that this application has been tabled in the past because the application was missing information. She states that the club has not supplied additional information and should be denied funding.

MOTION

Moved: Santos

Seconded: Rosado Ferrari

Be it resolved that the Arab Students Association application be defeated.

VOTE

CARRIED

## MINUTES

Clubs Committee Meeting of the University of Toronto Students' Union  
Sunday, April 22, 2012 – UTSU Office

---

### 4. SHORT-TERM FUNDING – SPORTS AND BUSINESS ASSOCIATION

#### DISCUSSION

Sandhu states that this application has been tabled due to lack of information. She states that the club has provided additional information and has had a clubs consultation. She further states that this is the first year of the club's existence.

#### MOTION

Moved: Santos

Seconded: Rosado Ferrari

Be it resolved that the Sports and Business Association receive \$100.00 in UTSU Short-Term Funding.

#### VOTE

#### CARRIED

### 5. LONG-TERM FUNDING – KOREAN ENGINEERING STUDENTS ASSOCIATION

#### DISCUSSION

Sandhu states that the Korean Engineering Students Association is a large club that was identified as a club to review for additional funding. She states that the club has been active throughout the year.

#### MOTION

Moved: Santos

Seconded: Scott

Be it resolved that Korean Engineering Students Association receives \$400.00 in UTSU Long-Term funding.

#### VOTE

#### CARRIED

### 6. LONG-TERM FUNDING – YOGA AND FITNESS ASSOCIATION

#### DISCUSSION

Sandhu states that the Yoga and Fitness Association is still a new organization but that it has seen a steady membership. She states that the application was previously tabled due to lack of information, which has now been received.

## MINUTES

Clubs Committee Meeting of the University of Toronto Students' Union  
Sunday, April 22, 2012 – UTSU Office

---

MOTION

Moved: Santos

Seconded: Scott

Be it resolved that the Yoga and Fitness Association receives \$200.00 in UTSU Long-Term funding.

VOTE

CARRIED

### 7. LONG-TERM FUNDING – SOUTH ASIAN DEVELOPMENT COUNCIL

DISCUSSION

Sandhu states that the South Asian Development Council has received funding in the past. She states that the application was tabled due to lack of information. She states that the club has been active and engaged this year.

MOTION

Moved: Santos

Seconded: Scott

Be it resolved that the South Asian Development Council receives \$300.00 in UTSU Long-Term funding.

VOTE

CARRIED

### 8. LONG-TERM FUNDING – ENTREPRENEURIAL LEADERSHIP

DISCUSSION

Sandhu states that this club's application was tabled due to lack of information. She states that the club has held a lot of events this year with good membership turnout. She states that the events have been held at different faculties and locations across campus.

MOTION

Moved: Sandhu

Seconded: Scott

Be it resolved that Entrepreneurial Leadership receives \$250.00 in UTSU Long-Term funding.

VOTE

CARRIED

## MINUTES

Clubs Committee Meeting of the University of Toronto Students' Union  
Sunday, April 22, 2012 – UTSU Office

---

### 9. LONG-TERM FUNDING – UNDERGRADUATE COGNITIVE ROBOTICS GROUP

#### DISCUSSION

Sandhu states that this application was not complete and that it mirrors other clubs with a similar mandate. She recommends the application should be defeated.

#### MOTION

Moved: Sandhu

Seconded: Scott

Be it resolved that Undergraduate Cognitive Robotics Group application be defeated.

#### VOTE

#### CARRIED

### 10. LONG-TERM FUNDING – UNDERGRADUATE WOMENS COMPUTER SCIENCE ASSOCIATION

#### DISCUSSION

Sandhu states that this club's application was tabled due to a lack of membership list. She states that the club is in its first year. She states that the group creates a safe space for women and queer-identifying students in a very male-dominated discipline.

#### MOTION

Moved: Sandhu

Seconded: Scott

Be it resolved that Undergraduate Women's Computer Science Association receives \$250.00 in UTSU Long-Term funding.

#### VOTE

#### CARRIED

### 11. LONG-TERM FUNDING – AFGHAN STUDENTS ASSOCIATION

#### DISCUSSION

Sandhu states that the Afghan Students Association was one of the clubs highlighted to receive additional funds. She states that the club has been active and expanding this year. She further states that the club has participated in the UTSU Food Fairs.



## MINUTES

Clubs Committee Meeting of the University of Toronto Students' Union  
Sunday, April 22, 2012 – UTSU Office

---

MOTION

Moved: Santos

Seconded: Rosado Ferrari

Be it resolved that Afghan Students Association receives \$300.00 in UTSU Long-Term funding.

VOTE

CARRIED

### 12. LONG-TERM FUNDING – AMNESTY INTERNATIONAL

DISCUSSION

Sandhu states that Amnesty International was one of the clubs highlighted to receive additional funds. She states that the club has been active in many of its campaigns this year. She states that the club has been active in outreach and has hosted many smaller scale events.

MOTION

Moved: Santos

Seconded: Rosado Ferrari

Be it resolved that Amnesty International receives \$100.00 in UTSU Long-Term funding.

VOTE

CARRIED

### 13. LONG-TERM FUNDING – ARGENTINE TANGO

DISCUSSION

Sandhu states that Argentine Tango was one of the clubs highlighted to receive additional funds. She states that the club has been active in starting up and visiting the office for support.

MOTION

Moved: Santos

Seconded: Rosado Ferrari

Be it resolved that Argentine Tango receives \$100.00 in UTSU Long-Term funding.

VOTE

CARRIED

## MINUTES

Clubs Committee Meeting of the University of Toronto Students' Union  
Sunday, April 22, 2012 – UTSU Office

---

### 13. LONG-TERM FUNDING – BANGLADESHI STUDENTS ASSOCIATION

#### DISCUSSION

Sandhu states that the Bangladeshi Students Association was one of the clubs highlighted to receive additional funds. She states that the club has expanded its events and membership.

#### MOTION

Moved: Santos

Seconded: Scott

Be it resolved that Bangladeshi Students Association receives \$300.00 in UTSU Long-Term funding.

#### VOTE

#### CARRIED

### 14. LONG-TERM FUNDING – BEYOND INTELLECTUAL DISCOVERY

#### DISCUSSION

Sandhu states that Beyond Intellectual Discovery was one of the clubs highlighted to receive additional funds. She states that the club does some great work on a small budget and that the club could do considerably more with additional funds.

#### MOTION

Moved: Santos

Seconded: Scott

Be it resolved that Beyond Intellectual Discovery receives \$100.00 in UTSU Long-Term funding.

#### VOTE

#### CARRIED

### 15. LONG-TERM FUNDING – CHINESE UNDERGRADUATE ASSOCIATION OF THE UNIVERSITY OF TORONTO

#### DISCUSSION

Sandhu states that the Chinese Undergraduate Association of the University of Toronto was one of the clubs highlighted to receive additional funds. She states that the club has not relied on the UTSU in past years. She states that the club has been very engaged this year and boasts a large membership.

Rosado-Ferrari asks why the club did not receive a larger allocation in previous clubs meetings.

Scott states that the club did not receive funds from UTSU in the past. He states that the club was allocated a conservative number because it was a new recipient of UTSU funding and had in the past

## MINUTES

Clubs Committee Meeting of the University of Toronto Students' Union  
Sunday, April 22, 2012 – UTSU Office

---

been able to cover its costs. He states that the group is in need and has an extensive scope.

MOTION

Moved: Santos

Seconded: Scott

Be it resolved that Chinese Undergraduate Association of the University of Toronto receives \$1000.00 in UTSU Long-Term funding.

VOTE

CARRIED

### 16. LONG-TERM FUNDING – ENGINEERING CHINESE CLUB

DISCUSSION

Sandhu states that the Engineering Chinese Club was one of the clubs highlighted to receive additional funds. She states that the club's application is incredibly thorough and detailed.

MOTION

Moved: Santos

Seconded: Scott

Be it resolved that Engineering Chinese Club receives \$300.00 in UTSU Long-Term funding.

VOTE

CARRIED

### 17. LONG-TERM FUNDING – UT HONG KONG STUDENTS ASSOCIATION

DISCUSSION

Sandhu states that the Hong Kong Students Association was one of the clubs highlighted to receive additional funds. She states that the club has had a difficult time soliciting sponsorship this year, and has demonstrated greater need.

MOTION

Moved: Sandhu

Seconded: Scott

Be it resolved that UT Hong Kong Students Association receives \$300.00 in UTSU Long-Term funding.

VOTE

CARRIED

## MINUTES

Clubs Committee Meeting of the University of Toronto Students' Union  
Sunday, April 22, 2012 – UTSU Office

---

### 18. LONG-TERM FUNDING – LGBTQ ALLIES IN ENGINEERING

#### DISCUSSION

Sandhu states that the LGBTQ Allies in Engineering was one of the clubs highlighted to receive additional funds.

Santos states that the club has been active in promoting safe spaces in Engineering. She states that the club has influenced an ambitious poster campaign which has increased visibility of issues and engagement with students in a male-dominated faculty.

#### MOTION

Moved: Sandhu

Seconded: Scott

Be it resolved that LGBTQ Allies in Engineering receives \$150.00 in UTSU Long-Term funding.

#### VOTE

#### CARRIED

### 19. LONG-TERM FUNDING – NSPIRE INNOVATION NETWORK

#### DISCUSSION

Sandhu states that Nspire Innovation Network was one of the clubs highlighted to receive additional funds. She states that club has been very active this year. She states that the club has large and small events that pull a good number of students.

#### MOTION

Moved: Sandhu

Seconded: Scott

Be it resolved that Nspire Innovation Network receives \$150.00 in UTSU Long-Term funding.

#### VOTE

#### CARRIED

### 20. LONG-TERM FUNDING – PAKISTAN STUDENTS FEDERATION

#### DISCUSSION

Sandhu states that the Pakistan Students Federation was one of the clubs highlighted to receive additional funds. She states that the club has been more active and hosting more events.

## MINUTES

Clubs Committee Meeting of the University of Toronto Students' Union  
Sunday, April 22, 2012 – UTSU Office

---

MOTION

Moved: Santos

Seconded: Sandhu

Be it resolved that Pakistan Students Federation receives \$300.00 in UTSU Long-Term funding.

VOTE

CARRIED

### 21. LONG-TERM FUNDING – SILHOUETTES DANCE COMPANY

DISCUSSION

Sandhu states that Silhouettes Dance Company was one of the clubs highlighted to receive additional funds. She states that the club has hosted a lot of performances on and off campus. She states that the cost for rehearsal and performance space is expensive.

MOTION

Moved: Santos

Seconded: Sandhu

Be it resolved that Silhouettes Dance Company receives \$300.00 in UTSU Long-Term funding.

VOTE

CARRIED

### 22. LONG-TERM FUNDING – STUDENTS TAKING ACTION NOW: DARFUR

DISCUSSION

Sandhu states that STAND was one of the clubs highlighted to receive additional funds and this club could expand its advocacy work with more support.

MOTION

Moved: Santos

Seconded: Sandhu

Be it resolved that Students Taking Action Now: Darfur receives \$130.00 in UTSU Long-Term funding.

VOTE

CARRIED

## MINUTES

Clubs Committee Meeting of the University of Toronto Students' Union  
Sunday, April 22, 2012 – UTSU Office

---

### 23. LONG-TERM FUNDING – TAEKWONDO ORGANIZATION

#### DISCUSSION

Sandhu states that the Taekwondo Organization was one of the clubs highlighted to receive additional funds. She further states it has a steady membership and could use the additional funds well.

#### MOTION

Moved: Santos

Seconded: Sandhu

Be it resolved that Taekwondo Organization receives \$70.00 in UTSU Long-Term funding.

#### VOTE

#### CARRIED

### 24. LONG-TERM FUNDING – TAKE ACTION!

#### DISCUSSION

Sandhu states that Take Action! was one of the clubs highlighted to receive additional funds. She states that the club has hosted several events.

#### MOTION

Moved: Santos

Seconded: Sandhu

Be it resolved that Take Action receives \$100.00 in UTSU Long-Term funding.

#### VOTE

#### CARRIED

### 25. LONG-TERM FUNDING – WEST INDIAN STUDENTS ASSOCIATION

#### DISCUSSION

Sandhu states that the West Indian Students Association was one of the clubs highlighted to receive additional funds. She states that the club hosts a lot of small scale events and large scale events. She states that the club can do a lot more to celebrate the diversity of Caribbean students with more resources.

#### MOTION

Moved: Sandhu

Seconded: Rosado Ferrari

Be it resolved that West Indian Students Association receives \$250.00 in UTSU Long-Term funding.

## MINUTES

Clubs Committee Meeting of the University of Toronto Students' Union  
Sunday, April 22, 2012 – UTSU Office

---

VOTE

CARRIED

### 26. LONG-TERM FUNDING – HINDU STUDENTS COUNCIL

DISCUSSION

Sandhu states that the Hindu Students Council was one of the clubs highlighted to receive additional funds. She states that the club has hosted a lot of open events to members outside the Hindu faith that are both social and educational. She states that the club has taken a leadership role in hosting campus events.

Scott states that the club has been very active this year. He states the club has done a lot with the funding previously allocated.

MOTION

Moved: Sandhu

Seconded: Rosado Ferrari

Be it resolved that Hindu Students Council receives \$500.00 in UTSU Long-Term funding.

VOTE

CARRIED

### 27. LONG-TERM FUNDING – INTERNATIONAL SOCIALISTS

DISCUSSION

Sandhu states that the International Socialists was one of the clubs highlighted to receive additional funds. She states that the club hosts a lot of small events but has participated in a lot of community projects. She states the club can do a lot more with more funds to further engage students in community issues and activism.

MOTION

Moved: Sandhu

Seconded: Rosado Ferrari

Be it resolved that International Socialists receives \$100.00 in UTSU Long-Term funding.

VOTE

CARRIED

## MINUTES

Clubs Committee Meeting of the University of Toronto Students' Union  
Sunday, April 22, 2012 – UTSU Office

---

### 28. LONG-TERM FUNDING – WORDS.ACTION.THUGHTS.CHARACTER.HEART

#### DISCUSSION

Sandhu states that WATCH was one of the clubs highlighted to receive additional funds. She states the club can do a lot more with more funds.

#### MOTION

Moved: Sandhu

Seconded: Rosado Ferrari

Be it resolved that Words Action Thoughts Character Heart receives \$100.00 in UTSU Long-Term funding.

#### VOTE

#### CARRIED

### 29. LONG-TERM FUNDING – UNIVERSITY OF TORONTO TELEVISION

#### DISCUSSION

Sandhu states that UTTV was one of the clubs highlighted to receive additional funds. She states that the club could cover a lot more events and stories with more funding, especially in helping promote club events and initiatives.

#### MOTION

Moved: Sandhu

Seconded: Rosado Ferrari

Be it resolved that UofT Television receives \$50.00 in UTSU Long-Term funding.

#### VOTE

#### CARRIED

### 29. LONG-TERM FUNDING – UNITY UOFT

#### DISCUSSION

Sandhu states that UNITY UofT was one of the clubs highlighted to receive additional funds.

Santos states that the club has a big presence at UofT, and has an incredible mandate to help support youth with hiphop and engaging programming.

#### MOTION

Moved: Sandhu

Seconded: Rosado Ferrari

Be it resolved that Unity UofT receives \$150.00 in UTSU Long-Term funding.



## MINUTES

Clubs Committee Meeting of the University of Toronto Students' Union  
Sunday, April 22, 2012 – UTSU Office

---

VOTE

CARRIED

### 29. LONG-TERM FUNDING – WOMEN IN SCIENCE AND ENGINEERING

DISCUSSION

Sandhu states that Women in Science and Engineering was one of the clubs highlighted to receive additional funds.

Santos states that the club has created a positive atmosphere in traditionally male-dominated faculties.

MOTION

Moved: Sandhu

Seconded: Rosado Ferrari

Be it resolved that Women in Science and Engineering receives \$150.00 in UTSU Long-Term funding.

VOTE

CARRIED

### 30. INDIVIDUAL ACADEMIC ENDEAVOUR – JIMMY LU

Sandhu states that the Committee had previously defeated the application on the basis that the student was thought to be a graduate student. She states that the UTSU membership list was reviewed and the student is eligible for funding. She provides an overview of the initiative for which the student is requesting funding.

MOTION

Moved: Sandhu

Seconded: Rosado Ferrari

Be it resolved that Jimmy Lu receives \$100.00 in UTSU Long-Term funding.

VOTE

CARRIED

### 31. ADJOURNMENT

MOTION TO ADJOURN

Moved: Scott

Seconded: Santos

VOTE

CARRIED

## MINUTES

Clubs Committee Meeting of the University of Toronto Students' Union  
Sunday, April 22, 2012 – UTSU Office

---

The meeting adjourned at 5:39 pm.

# **Minutes of the Policy and Procedures Committee Meeting**

---

**April 23, 2012**

# MINUTES

Policy and Procedures Committee Meeting of the University of Toronto Students' Union  
Monday, April 23, 2012 – UTSU Office

---

In attendance:

Munib Sajjad  
Danielle Sandhu  
Midhat Siddiqui  
Clara Ho

Proxy:

Gina Husain to Danielle Sandhu

## 1. CALL TO ORDER

Meeting is called to order at 12:23 pm.

## 2. APPROVAL OF AGENDA

MOTION

Moved: Sandhu

Seconded: Siddiqui

Be it resolved that the agenda for the April 23, 2012 U.T.S.U. Policy and Procedures Committee meeting be approved as presented.

VOTE

CARRIED

## 3. ASSOCIATE TO THE EXECUTIVE POLICY

MOTION

Moved: Sandhu

Seconded: Sajjad

Be it resolved that Operational Policy-Associate to the Executive be amended as follows:

### **Preamble**

*The University of Toronto Students' Union (UTSU) bylaws stipulate that each Executive Committee member shall be entitled to hire up to two Associates to help fulfill their respective portfolio requirements. The bylaws do not, however, provide guidelines for the reporting, remuneration or responsibilities of Associates.*

*To ensure accountability and transparency with respect to UTSU Associates, the following Policy has been recommended for adoption as the Union's Policy on Associates to the Executive.*

### **Number of Associates**

*Each Executive member can be accorded up to two (2) Associates at any given time during their term in office. These Associates may be hired for the full executive term, or for a shorter period within that term.*

## MINUTES

Policy and Procedures Committee Meeting of the University of Toronto Students' Union  
Monday, April 23, 2012 – UTSU Office

---

### **Hiring/Termination of Associates**

*The Executive Committee is responsible for the hiring of Associates. All hiring decisions will be ratified by the Board of Directors. Once ratified by the Board of Directors, the hired Associates shall begin immediately. The Executive Committee may terminate Associates upon a majority vote. The termination of an Associate will subsequently be reported to the UTSU Board of Directors.*

### **Remuneration**

*Associates will be entitled to an honorarium of \$1,500 per semester to be paid on a bi-weekly basis.*

### **Reporting and Supervision**

*Associates shall report to and be supervised by the UTSU Executive Director in consultation with the Executive Committee. The Executive Committee will provide tasks for the Associates to the Executive Director. Should the Executive Director be absent, Associates shall report to a designated member of the Executive Committee.*

*Associates will be required to provide a report to the Executive Committee each semester outlining the work that they have done. The reports shall be presented to the UTSU Board of Directors.*

### **Hours**

*Associates will be required to work a minimum of ten (10) hours per week.*

### **Responsibilities**

*The responsibilities of the Associates will vary from time-to-time depending on the priorities of the Executive Committee. While each Associate may be assigned to a specific Executive Committee member portfolio, they will also be required to fulfill various responsibilities as assigned by the Executive Director and Executive Committee. Tasks will include, but are not limited to the implementation of the Union's services, campaigns and events.*

## DISCUSSION

Sandhu states that the first policy was fairly bare and that the reporting structure, remuneration and requirements for associates required clarification. She further states that the associates would report to the Executive Director, allowing for a consistent reporting structure throughout Union staff complement. She further states that in the event the Executive Director is away, a member of the Executive Committee would take over supervision. She further states that each executive can have two associates as previously outlined in the policy. She further states that the process for choosing associates has been slightly amended as associates will be ratified by the Board of Directors in order to ensure that the hiring process is transparent and accountable to the Board.

Ho states that it would make sense to include that associates are required to submit timesheets as well as a report of their work.

MOTION TO AMEND

Moved: Ho

Seconded: Sandhu

Be it resolved that the "Reporting and Supervision" section be amended as follows:

*"Associates will be required to provide time sheets to the Executive Director and a report to the Executive Committee each semester outlining the work that they have done. The reports shall be presented to the UTSU Board of Directors."*

# MINUTES

Policy and Procedures Committee Meeting of the University of Toronto Students' Union  
Monday, April 23, 2012 – UTSU Office

---

VOTE

CARRIED

## 4. UNION COMMITTEES POLICY

MOTION

Moved: Sandhu

Seconded: Siddiqui

Be it resolved that the following amendments be adopted to the Union's Committees policy:

### **Terms of Membership**

*There shall be two terms of membership for Union Committees – the Summer session and the Fall / Winter session. The Board must hold elections for Committee membership at the May or June Meeting, and at the Board meeting in November or once the Fall elections results are ratified.*

*The Board of Directors will conduct its own elections according to procedures set out in Robert's Rules of Order.*

#### *Selection of Chair*

*Each Committee is responsible for selecting its own Committee Chair from the Executive members, unless a Chair is already specified.*

#### *Union Committees*

*Union Committees are responsible for performing their mandate and carrying out responsibilities delegated by the Union's Board of Directors. The Union's standing committees are:*

- *St. George Book Bursary Committee*
- *Budget Committee*
- *Elections and Referenda Committee*
- *Executive Review Committee*
- *Policy and Procedures Committee*
- *Professional Faculties Committee*
- *Student Accessibility Committee*
- *St. George Clubs Committee*
- *Organisational, Development and Services Committee*

### **St. George Book Bursary Committee**

#### *Mandate*

*In addition to the mandate in the Union's by-laws and policies, the Book Bursary Committee is responsible for overseeing the book bursary application process, reviewing applications and making allocations, and assisting in promoting the service to the campus. The Committee is also responsible for revising the Union's book bursary policy.*

#### *Membership*

*The Membership of the St. George Book Bursary Committee is as follows:*

- *President*
- *Vice-President, Internal and Services*

## MINUTES

Policy and Procedures Committee Meeting of the University of Toronto Students' Union  
Monday, April 23, 2012 – UTSU Office

---

- One (1) Director from Division I
- One (1) Director from Division II
- One (1) additional Director from Divisions I, II

*The Vice-President Internal is responsible for ensuring that applications are available to members online and/or through the Union office. The Vice-President Internal reviews the applications submitted, presents them to Committee members, who determine allocations that are recommended to the Board of Directors for ratification.*

### **Budget Committee**

#### *Mandate*

*In addition to the mandate in the Union's by-laws and policies, the Budget Committee is responsible for preparing and recommending the preliminary, operating and revised budgets for approval to the Board of Directors, on the advice and recommendation of the Vice-President Internal and Services and the mandate developed by the Planning and Budget Framework. The Committee will have oversight of the planning and budget activities, including, but not limited to, the short-term and long-term financial planning of the Union.*

*Membership of the Budget Committee may not include the Associate Vice-Presidents or Executives of the Union, with the exception of the President and Vice-President Internal and Services. Members of the Committee are as follows:*

- President
- Vice-President, Internal and Services
- One (1) Director from Division I
- One (1) Director from Division II
- One (1) Director from Division III
- Two (2) Additional Directors from either Division I, II and/or III

### **Elections and Referenda Committee**

#### *Mandate*

*In addition to the mandate in the Union's by-laws and policies, the Elections and Referenda Committee will oversee the Union's elections and referenda in accordance to its own policy and procedures. The Committee will make recommendations to the Board of Directors on revisions to the Elections Procedure Code and the Charter for Referenda. It is also responsible for recommending to the Board of Directors election and referenda dates.*

#### *Membership*

*Members of the Committee are stated in the Union's by-laws.*

### **Policy and Procedures Committee**

#### *Mandate*

*In addition to the mandate in the Union's by-laws and policies, the Policy and Procedures Committee will meet from time to time or convene to discuss policy of Union and present a recommendation to the Board of Directors.*

#### *Membership*

*Members of the Committee are as follows:*

- President
- UTMSU designate

## MINUTES

Policy and Procedures Committee Meeting of the University of Toronto Students' Union  
Monday, April 23, 2012 – UTSU Office

---

- *Vice-President Internal and Services*
- *One (1) Director from Division I*
- *One (1) Director from Division II*
- *One (1) Director from Division III*

### **Executive Review Committee**

#### *Mandate*

*In addition to the mandate in the Union's by-laws and policies, the Executive Review Committee will meet from time to time or convene to hear complaints brought forward by the Board of Directors regarding the performance and/or behaviour of an Executive. When a complaint is brought forward, the Committee should investigate and make recommendation on the appropriate course of actions.*

#### *Membership*

*Membership of the Executive Review Committee is restricted to the Associate Vice-Presidents or Executives of the Union. Members of the Committee are as follows:*

- *One (1) Director from Division I*
- *One (1) Director from Division II*
- *One (1) Director from Division III*
- *Two (2) additional Directors from Division I, II and/or III*

### **Student Accessibility Committee**

#### *Mandate*

*In addition to the mandate in the Union's by-laws and policies, the Student Accessibility Committee will meet from time to time and convene to discuss accessibility issues and projects on campus.*

#### *Membership*

*Members of the Committee are as follows:*

- *President*
- *UTMSU designate*
- *Vice-President Equity*
- *One (1) Director from Division I*
- *One (1) Director from Division II*
- *One (1) Director from Division III*

### **Professional Faculties Committee**

#### *Mandate*

*In addition to the mandate in the Union's by-laws and policies, the Professional Faculties Committee will meet from time to time and convene to discuss issues affecting professional faculty members. The Committee is responsible for discussing how to better deliver services and campaigns to the professional faculties.*

#### *Membership*

*Membership of the Professional Faculties Committee is as follows:*

- *President*
- *Vice-President, University Affairs*
- *All Director representatives from Division II*



## MINUTES

Policy and Procedures Committee Meeting of the University of Toronto Students' Union  
Monday, April 23, 2012 – UTSU Office

---

### **St. George Clubs Committee**

#### *Mandate*

*In addition to the mandate in the Union's by-laws and policies, the St. George Clubs Committee is responsible for overseeing recognition of Union clubs, reviewing and making allocations to clubs funding requests and special projects requests and, and assisting in promoting the clubs to the campus. The Committee is also responsible for revising the Union's clubs' policy.*

#### *Membership*

*The Membership of the St. George Clubs Committee is as follows:*

- *President*
- *Vice-President, Campus Life*
- *Vice-President, Internal and Services*
- *One (1) Director from Division I*
- *One (1) Director from Division II*
- *One (1) additional Director from Divisions I, II*
- *Three (3) additional community members from Union recognized campus clubs*

*Community members are selected using the following method. At the beginning of the term, the Vice-President Campus Life is responsible for advertising the three (3) community memberships available. The Vice-President Campus Life makes a reasonable effort to contact campus clubs and conduct a call out for nominations. The Vice-President Campus reviews the applications submitted, suggests Committee members to the Clubs Committee which recommends them to the Board of Directors for ratification.*

### **Organisational Development and Services**

#### *Mandate*

*In addition to the mandate in the Union's by-laws and policies, the Organization*

*Development and Services Committee is responsible for the management, operations, and oversight of the services of the Union both at the St. George and UTM campuses. The committee will recommend the services budget to the Budget Committee, operational policy for the services to the Policy and Procedures Committee, and oversee the short and long term planning of the Services of the Union.*

#### *Membership*

- *The membership of the Organizational Development and Services:*
- *President*
- *Vice-President Internal and Services*
- *One (1) additional executive selected by the Executive Committee*
- *One (1) Director from Division I*
- *One (1) Director from Division II*
- *One (1) Director from Division III*
- *One (1) Additional Director from Division I, II and/or III*

## DISCUSSION

Sandhu states that the policy dictates when the Board of Directors holds elections for Committees. She further states that the timeline is now more in line with past UTSU practices. She further states that the elections will be held in June and November, or once Fall by-election results have been ratified in order to

## MINUTES

Policy and Procedures Committee Meeting of the University of Toronto Students' Union

Monday, April 23, 2012 – UTSU Office

---

give newly elected members a chance to participate. She further states that the Book Bursary Committee has now been added to the list of committees alongside membership requirements for the Committee. She further states that the composition of the Policy and Procedures Committee is being amended to include the Vice-President Internal and Services who manages the internal structure of the Union and is responsible for the bylaws and policies of the Union.

Ho states that the Vice-President Internal already has a heavy presence in committees and this may increase the workload further. She further states that it would make sense to allow for open membership to the Executive Committee as there may be members of the Executive Committee who may be interested in policy.

Sajjad states that it makes sense to specify the Vice-President Internal as the designate for the Committee as they are tasked with the maintenance of policies of the Union. He further states that Executives can always contribute to the Policy-making process through the committee's procedure.

MOTION TO AMEND

Moved: Ho

Seconded: Sandhu

Be it resolved the membership composition be amended to read:

“Vice President, Internal or Executive Committee Designate.”

VOTE (ON AMENDMENT)

CARRIED

DISCUSSION

Sandhu states that the policy is also amended to include the Vice-President, Equity for the Accessibility Committee as past practice suggests that it does fall under their purview. She further states that the Clubs Committee terms of reference have been amended as well. The Clubs Committee oversees the recognition process but is not responsible for the daily administration of the recognition process as this is done by the Vice-President Campus Life and Union staff. She further states that the Clubs Committee reviews all clubs funding decisions and the amendment provides clarification. She further states that the UTMSU responsibilities have been removed from the membership composition as UTMSU has its own Clubs funding process. She further states that the terms of reference now clarify the role of the community members within the community.

VOTE (on main motion)

CARRIED

5. ADJOURNMENT

MOTION TO ADJOURN

Moved: Sajjad

Seconded: Siddiqui

VOTE

CARRIED

Meeting is adjourned at 12:55 pm.