

# **University of Toronto Students' Union**

**Local 98, Canadian Federation of Students**

## **Board of Directors Package**

**For the Emergency Meeting of  
Thursday, September 15, 2011**

**144 University College  
University of Toronto  
3:00 pm**

## RULES OF ORDER AT A GLANCE

To Do This:	You Say This:	May You Interrupt the Speaker?	Must You be Seconded?	Is the Motion Debatable?	Is the Motion Amendable?	What Majority is Required?
Object to incorrect procedure being used	Point of order	Yes	No	No	No	No vote taken, chair rules
Seek clarification from the previous speaker	Point of information	Yes, if urgent	No	No	No	No vote taken, chair rules
Object to something which prevents your continued participation (eg. excessive noise)	Point of personal privilege.	Yes	No	No	No	No vote taken, chair rules
Object to a motion being considered	I object to consideration of this motion.	Yes	No	No	No	2/3 Majority
Consider something out of its scheduled order	I move the agenda be amended in order to deal with the following item....	No	Yes	No	No	2/3 Majority
Overturn the ruling of the chair	I challenge the chair on...	Yes	Yes	Yes	No	Majority
Change a motion	I move that the motion be amended to read....	No	Yes	Yes	Yes	Majority
Have a motion studied more before voting on it	I move that the motion be referred to...	No	Yes	Yes	Yes	Majority
Postpone further discussion on a motion until later in the meeting	I move that the motion be tabled until...	No	Yes	Only to time	Yes	Majority
Postpone consideration of a motion until a future meeting	I move that the motion be postponed until...	No	Yes	Only to time	Yes	Majority
Raise a matter previously tabled	I move that motion...be lifted from the table.	No	Yes	No	No	Majority
Reconsider a motion already voted on earlier in the meeting	I move that motion...be reconsidered.	Yes	Yes	Yes (if original motion was)	No	Majority
End debate on a motion	I call the question.	No	Yes	No	No	2/3 Majority
Ask that everyone's vote on a particular motion be recorded in the minutes	I call for a roll call vote.	No	No	No	No	No vote required, chair rules
Recess the meeting	I move that the meeting recess until...	No	Yes	Only to time	No	Majority
End the meeting	I move that the meeting adjourn.	No	Yes	No	No	Majority

## **NCA Credo for Ethical Communication**

*Approved by the NCA Legislative Council in 1999*

Questions of right and wrong arise whenever people communicate. Ethical communication is fundamental to responsible thinking, decision making, and the development of relationships and communities within and across contexts, cultures, channels, and media. Moreover, ethical communication enhances human worth and dignity by fostering truthfulness, fairness, responsibility, personal integrity, and respect for self and others. We believe that unethical communication threatens the quality of all communication and consequently the well-being of individuals and the society in which we live. Therefore we, the members of the National Communication Association, endorse and are committed to practicing the following principles of ethical communication:

- We advocate truthfulness, accuracy, honesty, and reason as essential to the integrity of communication.
- We endorse freedom of expression, diversity of perspective, and tolerance of dissent to achieve the informed and responsible decision making fundamental to a civil society.
- We strive to understand and respect other communicators before evaluating and responding to their messages.
- We promote access to communication resources and opportunities as necessary to fulfill human potential and contribute to the well-being of families, communities, and society.
- We promote communication climates of caring and mutual understanding that respect the unique needs and characteristics of individual communicators.
- We condemn communication that degrades individuals and humanity through distortion, intimidation, coercion, and violence, and through the expression of intolerance and hatred.
- We are committed to the courageous expression of personal convictions in pursuit of fairness and justice.
- We advocate sharing information, opinions, and feelings when facing significant choices while also respecting privacy and confidentiality.
- We accept responsibility for the short- and long-term consequences for our own communication and expect the same of others.

This portion of [www.natcom.org](http://www.natcom.org) is managed by Jennifer Peltak. If you have suggestions or additions, please contact her directly. NCA: 1765 N Street, NW, Washington, D.C. 20036; 202-464-4622; 202-464-4600 (fax)

Source: <http://www.natcom.org/policies/External/EthicalComm.htm> (1/19/2005 8:24:42 PM)

## Board of Directors, University of Toronto Students' Union

LAST NAME	FIRST NAME	CONSTITUENCY or POSITION	
<input type="checkbox"/>	Abrahams	Stephanie	St. Michael's College
<input type="checkbox"/>	Ahmad	Jarrar	University College
<input type="checkbox"/>	Azfar	Akid	Faculty of Engineering
<input type="checkbox"/>	Aziz	Albi	Vice-President Campus Life
<input type="checkbox"/>	Chouhan	Kishan	Faculty of Music
<input type="checkbox"/>	Chowdhury	Farhana	Faculty of Pharmacy
<input type="checkbox"/>	Cudjoe	Abigail	University College
<input type="checkbox"/>	Dawood	Bishoy	Toronto School of Theology
<input type="checkbox"/>	Degenstein	Carly	Victoria College
<input type="checkbox"/>	Dhawan	Shreena	New College
<input type="checkbox"/>	Elamin	Lena	Vice-President Equity
<input type="checkbox"/>	Esufali	Jessie	Faculty of Nursing
<input type="checkbox"/>	Ferrari	Lisette	St. Michael's College
<input type="checkbox"/>	Foster	Jon	Woodsworth College
<input type="checkbox"/>	Harvey	Rebecca	Woodsworth College
<input type="checkbox"/>	Ho	Clara	Vice-President University Affairs
<input type="checkbox"/>	Husain	Gina	University of Toronto Mississauga
<input type="checkbox"/>	Hwang	Susan	Woodsworth College
<input type="checkbox"/>	Janandharan	Ramya	Arts & Science At-large
<input type="checkbox"/>	Jong	Prescilla	St. Michael's College
<input type="checkbox"/>	Kandasamy	Thuwanika	New College
<input type="checkbox"/>	Khan	Saba	University of Toronto Mississauga
<input type="checkbox"/>	Kyu-Kim	Min	Victoria College
<input type="checkbox"/>	Mathur	Abhishek	Faculty of Engineering
<input type="checkbox"/>	Ngo	Mags	Transition Year Program
<input type="checkbox"/>	Radebe	Dimpho	Faculty of Engineering
<input type="checkbox"/>	Rokhsifat	Sana	Arts & Science At-large
<input type="checkbox"/>	Sajjad	Munib	UTMSU Representative
<input type="checkbox"/>	Sandhu	Danielle	President
<input type="checkbox"/>	Scott	Corey	Vice-President Internal and Services
<input type="checkbox"/>	Scott	Michael	Trinity College
<input type="checkbox"/>	Shepherd	Shaun	Vice-President External
<input type="checkbox"/>	Shilensky	Dan	Professional Faculty At-large
<input type="checkbox"/>	Siddiqui	Midhat	Professional Faculty At-large
<input type="checkbox"/>	Staibano	Anthony	Faculty of Dentistry
<input type="checkbox"/>	Uppal	Keshav	University of Toronto Mississauga
<input type="checkbox"/>	Valcius	Leonicka	New College
<input type="checkbox"/>	Valelly	Jonathan	Innis College
<input type="checkbox"/>	Xu	Anne	University of Toronto Mississauga
<input type="checkbox"/>	Youssef	Yasmine	University of Toronto Mississauga

**NB: Vacant seats and non-voting members are not listed.**

**Last updated 2011-09-12**

## AGENDA

Board of Directors Meeting Emergency Meeting of the University of Toronto Students' Union  
Thursday, September 15, 2011 • 3 pm • 144 University College

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1. CALL TO ORDER

2. APPROVAL OF THE AGENDA

MOTION Moved: C. Scott Seconded: Aziz

Be it resolved that the agenda for the September 15, 2011 U.T.S.U. Board of Directors meeting be approved as presented.

3. DIRECTOR RESIGNATION

MOTION Moved: C. Scott Seconded: Ho

Be it resolved that the U.T.S.U. Board of Directors accept the resignation of New College Director, Leonicka Valcius.

4. APPROVAL OF MINUTES

MOTION Moved: C. Scott Seconded: Sandhu

Be it resolved that the September 15, 2011 minutes package including the following documents be approved by the U.T.S.U. Board of Directors:

a. Elections and Referenda Committee (2011-2012), *September 6*

5. FYI-DIVISION III RESIGNATION

6. FYI- NEXT BOARD OF DIRECTORS' MEETING

7. ADJOURNMENT

# **Director Resignation**

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-----Original Message-----

From: Leonicka Valcius  
To: Danielle Sandhu  
To: [ypis@utsu.ca](mailto:ypis@utsu.ca)  
To: Clara Ho  
To: Lena Elamin  
To: Shaun Shepherd  
To: [vpcampuslife@utsu.ca](mailto:vpcampuslife@utsu.ca)  
Subject: Letter of Resignation  
Sent: Sep 3, 2011 12:28 PM

September 3, 2011

To the executive and Board of UTSU:

I am very sorry to say that I will not be returning to UofT this Fall. As such, I must regretfully resign as New College Director. It has been a joy to work alongside all of you to build a better UofT for our members. I wish you all success.

In Solidarity,  
Leonicka Valcius

Nicki Valcius  
[nicki@utsu.ca](mailto:nicki@utsu.ca)  
UTSU Board of Directors - New College

Sent from my BlackBerry device on the Rogers Wireless Network

# **Minutes of the Elections and Referenda Committee**

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**September 6, 2011**



## MINUTES

Elections and Referenda Committee Meeting #1 of the University of Toronto Students' Union  
Tuesday, September 6, 2011 • 5:30 pm • U.T.S.U Office

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In attendance:

Clara Ho  
Danielle Sandhu  
Lena Elamin  
Stephanie Abrahams  
Akid Azfar

Proxies:

Mags Ngo to Clara Ho

### 1. CALL TO ORDER

Meeting is called to order at 5:43 pm.

### 2. APPROVAL OF THE AGENDA

MOTION

Moved: Sandhu

Seconded: Elamin

Be it resolved that the Tuesday, 6 September 2011 Elections and Referenda Committee agenda be approved as presented.

VOTE

CARRIED

### 3. INTRODUCTIONS

Members of the Election and Referenda Committee (ERC) introduce themselves.

Ho states that there are several positions that must be filled in the Fall elections as per the bylaws. She further states that as the New College Director resigned as of September 3, 2011, that seat is now also vacant. She further states the vacant seats are as follows:

Division I

New College – One (1)

Transitional Year Program – One (1)

Division II

Faculty of Medicine – One (1)

Faculty of Law – One (1)

Faculty of Physical Health and Education – One (1)

Ontario Institute of Studies in Education of the University of Toronto – One (1)

## MINUTES

Elections and Referenda Committee Meeting #1 of the University of Toronto Students' Union  
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### 4. OVERVIEW OF BYLAWS, POLICIES AND ELECTIONS PROCEDURE CODE

Ho explains that the role of the ERC is to ensure that the bylaws and procedures of the Union are followed throughout the election. She further states that the ERC is responsible for submitting a report on the conduct and results of all elections to the Board for ratification. She reviews relevant sections of the Elections Procedure Code (EPC).

### 5. MOTION TO HIRE CHIEF RETURNING OFFICER (CRO)

Ho states that the Union hires a Chief Returning Officer (CRO) and a Deputy Returning Officer (DRO) for every Union election. She further states that the election officials are responsible for ensuring that elections and referenda are held in a transparent manner and follow the bylaws, policies, EPC and Charter for Referenda (CFR) of the Union. She further states that the ERC is responsible for hiring election officials who must then be ratified by the Board of Directors through adoption of the Committee minutes.

MOTION

Moved: Ho

Seconded: Abrahams

Be it resolved that Daniel Low be hired as the Chief Returning Officer for the Fall 2011 elections and referenda.

MOTION TO GO IN CAMERA

Moved: Sandhu

Seconded: Abrahams

VOTE

CARRIED

Meeting goes in camera at 5:51 pm.

MOTION TO GO OUT OF CAMERA

Moved: Sandhu

Seconded: Elamin

VOTE

CARRIED

Meeting goes out of Camera at 6 pm.

### 6. MOTION TO HIRE DEPUTY RETURNING OFFICER (DRO)

MOTION

Moved: Ho

Seconded: Abrahams

Be it resolved that be hired as the Deputy Returning Officer Sharath Voleti for the Fall 2011 elections and referenda.

MOTION TO GO IN CAMERA

Moved: Sandhu

Seconded: Azfar

VOTE

## MINUTES

Elections and Referenda Committee Meeting #1 of the University of Toronto Students' Union  
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CARRIED

Meeting goes in camera at 6:03 pm.

MOTION TO GO OUT OF CAMERA

Moved: Elamin

Seconded: Ho

VOTE

CARRIED

Meeting goes out of Camera at 6:15 pm.

### 7. ELECTION DATE DISCUSSION

Ho states that the election schedule is governed by time constraints as set out in the by-laws. She further states that the general election must occur between September 20 and October 30 and must be advertised 14 days prior to the start of the nomination period in campus papers and the Union's website. She further states that the ERC members should keep in mind when our board meetings are and ensure that we have enough polling days to ensure that as many members as possible have the opportunity to vote. Ho proposes the following timeline for Fall elections:

October 7, 2011: nominations open at 9 am.

October 14, 2011: nominations close at 4 pm.

October 17, 2011: all-candidates meeting in the evening

October 18, 2011: campaigning begins

October 26-27: voting days. Polls open 10-6

Abrahams states that she is happy to recommend this timeline to the CRO. She further states that the schedule works and provides members plenty of time to obtain nominations and be able to campaign.

### 8. ADJOURNMENT

MOTION TO ADJOURN

Moved: Elamin

Seconded: Azfar

VOTE

CARRIED

Meeting adjourned at 6:40 pm.

# **Division III Director Resignation**

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## DIVISION III DIRECTOR RESIGNATION

The following Division III (UTM) Directors have submitted their resignations: Aly-Khan Madhavji and Mohan (Nana) Zhou.

As they are Division III directors, it is the responsibility of the University of Toronto Mississauga Students' Union to fill the vacant seats.

Respectfully submitted,

Corey Scott  
Vice-President Internal and Services  
University of Toronto Students' Union  
Local 98, Canadian Federation of Students

