

**University of
Toronto
Students' Union**

**Local 98, Canadian Federation of
Students**

**Board of Directors
Package #1**

Friday, April 26, 2013

3:00pm

Multifaith Centre

**Board of Directors, University of Toronto Students' Union
2013 – 2014**

Last Name	First Name	Constituency or Position
<input type="checkbox"/> Akhtar	Waiz	University of Toronto Mississauga
<input type="checkbox"/> Arif	Nabil	University of Toronto Mississauga
<input type="checkbox"/> Barberousse	Nia-Imara	Faculty of Music
<input type="checkbox"/> Bastan	Frishta	University of Toronto Mississauga
<input type="checkbox"/> Bollo-Kamara	Yolen	Vice-President Equity
<input type="checkbox"/> Bridge	Vanessa	Faculty of Engineering
<input type="checkbox"/> Brown	Cullen	St. Michael's College
<input type="checkbox"/> Chin	Suyoung Aaron	Faculty of Pharmacy
<input type="checkbox"/> Coleman	Ben	Arts & Science At-Large
<input type="checkbox"/> Crase	Benjamin	Trinity College
<input type="checkbox"/> Duranni	Bilal	St. Michael's College
<input type="checkbox"/> Emadi	Yasmeen	Arts & Science At-Large
<input type="checkbox"/> Gobért	Shak	Victoria College
<input type="checkbox"/> Hamaimou	Fatima Zahra	University of Toronto Mississauga
<input type="checkbox"/> Hashim	Dalia	New College
<input type="checkbox"/> Henry	Ella	Faculty of Law
<input type="checkbox"/> Hossain	Nadiv	University College
<input type="checkbox"/> Jadidzadeh	Eric	Transitional Year Program
<input type="checkbox"/> Khalil	Alexandra	Faculty of Kinesiology and Physical Education
<input type="checkbox"/> Khan	Khalid	New College
<input type="checkbox"/> Khan	Vere-Marie	St. Michael's College
<input type="checkbox"/> Kondan	Silviu	New College
<input type="checkbox"/> Krawczyk	Mateusz	Professional Faculty At-Large
<input type="checkbox"/> Lorn	Katrina	Faculty of Architecture, Landscape and Design
<input type="checkbox"/> Malik	Maaham	University of Toronto Mississauga
<input type="checkbox"/> Petrolo	Josephine	Woodsworth College
<input type="checkbox"/> Phan	Helen	Professional Faculty At-Large
<input type="checkbox"/> Pramanick	Tannishtha	Woodsworth College
<input type="checkbox"/> Quennesville	Aimee	University College
<input type="checkbox"/> Sajjad	Munib	President
<input type="checkbox"/> Sandeela	Muhammad Bilal	University of Toronto Mississauga
<input type="checkbox"/> Scherloski	Lynn	Victoria College
<input type="checkbox"/> So	Agnes	Vice-President University Affairs
<input type="checkbox"/> Suthakaran	Vinoj	Faculty of Engineering
<input type="checkbox"/> Warnica	Will	Innis College
<input type="checkbox"/> Wasserman	Alexander	Faculty of Medicine
<input type="checkbox"/> Wathey	Cameron	Vice-President Internal & Services
<input type="checkbox"/> Yang	ZiJan	Woodsworth College
<input type="checkbox"/> Zang	Ming	University of Toronto Mississauga

AGENDA

Board of Directors Meeting #1 of the University of Toronto Students' Union
Friday, April 26, 2013 | 1500pm | Multifaith Centre – Main Activity Hall

1. CALL TO ORDER

2. APPROVAL OF THE CHAIR

MOTION Moved: Sajjad Seconded: Wathey

Be it resolved that Ashkon Hashemi be approved as Chair of the 2013-2014 UTSU Board of Directors.

3. APPROVAL OF THE AGENDA

MOTION Moved: Sajjad Seconded: Wathey

Be it resolved that the agenda for the April 26, 2013 UTSU Board of Directors meeting be approved as presented.

4. INTRODUCTION AND OPENING REMARKS

5. INTERIM DIRECTORS

MOTION Moved: Sajjad Seconded: Wathey

Be it resolved that the UTSU Board of Directors appoint
_____ as the interim Faculty of Engineering Director;
_____ as the interim Faculty of Engineering Director;
_____ as the interim Faculty of Dentistry Director;
_____ as the interim Faculty of Law Director;
_____ as the interim Ontario Institute for Studies in Education Director;
_____ as the interim Faculty of Nursing Director;
and
_____ as the interim Toronto School of Theology Director

until the membership elects Directors in the 2013 UTSU Fall By-Elections.

6. VICE-PRESIDENT CAMPUS LIFE SELECTION

MOTION Moved: Sajjad Seconded: Wathey

Be it resolved that the UTSU Board of Directors appoint _____ as the Vice-President Campus Life for the 2013-2014 UTSU term.

7. INTERIM VICE-PRESIDENT EXTERNAL SELECTION

MOTION Moved: Sajjad Seconded: Wathey

Be it resolved that the UTSU Board of Directors appoint _____ as the interim Vice-President External until the membership elects a Vice-President External in the 2013 UTSU Fall By-Elections.

AGENDA

Board of Directors Meeting #1 of the University of Toronto Students' Union
Friday, April 26, 2013 | 1500pm | Multifaith Centre – Main Activity Hall

8. APPROVAL OF THE PRELIMINARY BUDGET (PG.)

MOTION

Moved: Sajjad

Seconded: Wathey

Be it resolved that the UTSU Board of Directors approve the 2013-2014 Preliminary Budget as presented.

9. RATIFICATION OF 2013-2014 SIGNING AUTHORITIES

MOTION

Moved: Sajjad

Seconded: Wathey

Be it resolved that the UTSU Board of Directors ratify the following changes to signing authorities on the UTSU's bank accounts:

- Shaun Shepherd, 2012-2013 President (remove)
- Munib Sajjad, 2013-2014 President (add)
- Corey Scott, 2012-2013 Vice-President Internal & Services (remove)
- Cameron Wathey, 2013-2014 Vice-President Internal & Services (add)
- Sandra Hudson, Executive Director (remain)

10. NEXT BOARD OF DIRECTORS' MEETING

11. BOARD OF DIRECTORS RETREAT

12. OTHER BUSINESS

13. ADJOURNMENT

MOTION

Moved: Sajjad

Seconded: Wathey

Be it resolved that the April 26, 2013 meeting of the UTSU Board of Directors be adjourned.

NCA Credo for Ethical Communication

Approved by the NCA Legislative Council in 1999

Questions of right and wrong arise whenever people communicate. Ethical communication is fundamental to responsible thinking, decision making, and the development of relationships and communities within and across contexts, cultures, channels, and media. Moreover, ethical communication enhances human worth and dignity by fostering truthfulness, fairness, responsibility, personal integrity, and respect for self and others. We believe that unethical communication threatens the quality of all communication and consequently the well-being of individuals and the society in which we live. Therefore we, the members of the National Communication Association, endorse and are committed to practicing the following principles of ethical communication:

- We advocate truthfulness, accuracy, honesty, and reason as essential to the integrity of communication.
- We endorse freedom of expression, diversity of perspective, and tolerance of dissent to achieve the informed and responsible decision making fundamental to a civil society.
- We strive to understand and respect other communicators before evaluating and responding to their messages.
- We promote access to communication resources and opportunities as necessary to fulfill human potential and contribute to the well-being of families, communities, and society.
- We promote communication climates of caring and mutual understanding that respect the unique needs and characteristics of individual communicators.
- We condemn communication that degrades individuals and humanity through distortion, intimidation, coercion, and violence, and through the expression of intolerance and hatred.
- We are committed to the courageous expression of personal convictions in pursuit of fairness and justice.
- We advocate sharing information, opinions, and feelings when facing significant choices while also respecting privacy and confidentiality.
- We accept responsibility for the short- and long-term consequences for our own communication and expect the same of others.

This portion of www.natcom.org is managed by Jennifer Peltak. If you have suggestions or additions, please contact her directly. NCA: 1765 N Street, NW, Washington, D.C. 20036; 202-464-4622; 202-464-4600 (fax)

Source: <http://www.natcom.org/policies/External/EthicalComm.htm> (1/19/2005 8:24:42 PM)

University of Toronto Students' Union 2012-2013 Operating Budget

Revenue	2012-2013 Revised Budget	2013-2014 Preliminary Budget	2013-2014 Operating Budget	2013-2014 Revised Budget
Student Levied Membership Fees	1,350,000	1,340,000		
Sundry Income	23,000	15,000		
Administrative Income	315,000	315,000		
	1,688,000	1,670,000	-	-
 Expenses				
Audit & Accounting Fees	22,000	16,500		
Communications (1)	28,000	47,500		
Book Bursary	2,500	2,500		
Book Exchange (2)	3,700	0		
Executive Members' Stipends (3)	170,220	172,200		
Programming (4)	33,500	59,500		
Org. Governance & Meetings (5)	56,600	45,000		
Campaigns and Equity (6)	107,700	96,500		
Equipment, Printing and Supplies (7)	35,000	33,500		
Members' Health & Dental Plan (8)	167,500	151,500		
Legal Fees	41,000	60,000		
Repairs and Maintenance	8,500	7,500		
Insurance	51,500	50,000		
Telephone	4,500	4,500		
Sundry	5,000	5,000		
Salaries and Wages (9)	165,000	160,000		
Member Services (10)	219,000	225,500		
Clubs Funding (11)	243,600	226,500		
Postage	2,500	2,500		
Elections and Referenda (12)	61,000	73,000		
Depreciation	12,000	12,000		
Professional Development	5,000	5,000		
Benefits	40,000	40,000		
RSP Exp	30,000	30,000		
CPP Exp	60,000	40,000		
EI Exp	27,000	21,000		
EHT	11,000	13,000		
WSIB	3,500	3,500		
Bank Charges	6,000	6,000		
Associate Honouraria	30,000	30,000		
Accomodations Fund	5,000	5,000		
Contingency Reserve	25,000	25,000		
Total	1,682,820	1,669,700		
Total Revenue	1,688,000	1,670,000	-	-
Total Expenses	1,682,820	1,669,700	-	-
Surplus/(Deficit)	5,180	300	-	-

	2012-2013 Revised Budget	2012-2013 Preliminary Budget
Schedule 1 - Communications		
Website	2,000	18,000
List-Serve Email Communications	1,000	1,000
Membership Mailout	15,500	15,500
Promotions	9,500	13,000
Total	28,000	47,500
Schedule 2 - Book Exchange		
Administrative Expenses	1,100	-
Advertising & Promotion	2,600	-
Total	3,700	0
Schedule 3 - Executive Member Stipends		
President	28,370	28,700
Vice President External	28,370	28,700
Vice President Equity	28,370	28,700
Vice President Internal & Services	28,370	28,700
Vice President Campus Life	28,370	28,700
Vice President University Affairs	28,370	28,700
Total	170,220	172,200
Schedule 4 - Programming		
Orientation Sponsorship Revenue	(106,000)	(90,000)
Orientation Levy	(40,500)	(40,500)
Clubs Fair Revenue	(25,000)	(20,000)
Orientation & Week of Welcome Week	205,000	210,000
Total	33,500	59,500
Schedule 5 - Org. Governance & Meetings		
UTSU Meetings	11,000	11,000
General Meetings	14,000	6,000
Conferences & Other Meetings	23,000	18,000
Board Retreat	8,600	10,000
Total	56,600	45,000
Schedule 6 - Campaigns and Equity		
Academic & Student Rights Commission	7,500	9,000
Campus Life Commission	44,000	25,000
Community Action Commission	6,500	9,000
Social Justice & Equity Commission	11,000	9,000
Sustainability Commission	3,700	4,500
Executive Committee	-	5,000
Policy & Student Rights Coordinator	35,000	35,000
Total	107,700	96,500
Schedule 7 - Equipment, Printing and Supplies		
Equipment and Supplies	19,000	19,000
Photocopier (Lease and Printing)	16,000	14,500
Total	35,000	33,500

	2012-2013 Revised Budget	2012-2013 Preliminary Budget	2012-2013 Operating Budget	2012-2013 Operating Budget
Schedule 8 - Members' Health & Dental Plan				
Advertising	8,000	8,000		
Supplies	2,500	2,500		
Opt-Outs	10,000	10,000		
Bank Charges & Interest	7,000	7,000		
Health & Dental Plan Staff	140,000	124,000		
Total	167,500	151,500		

Schedule 9- Salaries and Wages				
Wages and Salaries - UTSU Office	165,000	160,000		
Total	165,000	160,000		

Schedule 10 - Member Services				
TTC Metropasses	700,000	700,000		
TTC Tokens	45,000	35,000		
AMC Tickets	10,500	-		
Cineplex Tickets	85,000	100,000		
Yuk Yuk Tickets	500	-		
Wonderland Tickets	60,000	50,000		
Copy/Print Service	4,000	4,000		
Good Food Box	5,500	6,000		
Miscellaneous Merchandise	4,000	3,500		
Member Services Revenue	(920,000)	(898,500)		
Tax Clinic	1,000	1,000		
Advertising & Promotions	1,000	4,000		
Members Handbook and Planner	35,500	36,500		
Food Bank	12,000	12,000		
Member Services Staff	175,000	172,000		
Total	219,000	225,500		

Schedule 11 - Clubs Funding				
Long Term Funding	145,000	140,000		
Start Up Funding	7,000	12,000		
Short Term Funding	10,000	10,000		
Summer Funding	3,000	3,000		
Academic Endeavour Grants	3,000	3,000		
Clubs Directory	15,600	12,000		
Unity Ball	24,000	10,000		
Clubs Printing	4,000	4,000		
Clubs and Events Coordinator	32,000	32,500		
Total	243,600	226,500		

Schedule 12 - Elections & Referenda				
Operations	54,000	55,000		
Candidate Reimbursements	7,000	18,000		
Total	61,000	73,000		