

SEC Budget for 2012-2013 – Fiscal Year (May1 - April 30)

INCOME

	Proposal 12/13	Actual 12/13
1001 Levy - Summer 2012-2013 Installment	\$2,000.00	\$1,958.70
1002 Levy - Fall 2012-2013 Installment	\$11,000.00	\$10,264.89
1003 Levy - Winter 2012-2013 Installment	\$6,000.00	\$5,703.56
1004 Transfers from Other (charity donations, etc.)		\$455.91
TOTAL INCOME:	\$19,000.00	\$18,383.06
ADD CARRYOVER FROM PREVIOUS YEARS	\$8,000.00	\$11,367.76
TOTAL INCOME:	\$27,000.00	\$29,750.82

EXPENSES

Information Resources – Conrad McLaren

2001 Photocopying, Publicity, Binders	\$50.00	
2002 New Books	\$450.00	\$47.14
2003 Honorarium		
2004 Subscriptions	\$150.00	
2005 updating library		
2006 Software and Equipment		
2007 Label and Library Supplies	\$0.00	
TOTAL:	\$650.00	\$47.14

Education and Outreach – Dylan Tower and Tom Ward

2101 New Demo Material	\$150.00	
2102 Training (General)	\$250.00	
2103 Training (Coordinators)		
2104 Publicity and Photocopying		
2105 Presentations (General)	\$300.00	\$14.73
2106 Presentations (in house)		
2107 SECxpo	\$0.00	
2108 Sexual Awareness Week	\$1,500.00	\$1,380.05
2109 Female Empowerment Project (General)	\$150.00	
2110 External Education Volunteer Appreciation	\$0.00	
2111 Summer Expenses		
2112 Other Events, Women's Day, AIDS day, etc.	\$250.00	
TOTAL:	\$2,600.00	\$1,394.78

Executive Director – Kayla Wright

2201 Updated Business Cards and Letterhead	\$100.00	
2202 Cards	\$50.00	
2203 Stamps		
2204 Don Packages		
2205		
2206 Website Redesign and Repair		
2207 University Event Registration Fees	\$100.00	
2208 Misc Expenses	\$50.00	
2209 Honorarium		
2210 Guelph Sexuality Conference		
2211 Transportation	\$50.00	\$20.00
2212 Meeting - General Refreshments Exec/General	\$350.00	\$292.68
TOTAL:	<u>\$700.00</u>	<u>\$312.68</u>

Public Relations – Arielle Reed (replaced by Rebecca Baran)

2301 Postering, Ads, Photocopying, Misc.	\$350.00	\$45.55
2302 Promotional Materials (General)	\$2,150.00	\$449.30
2303 Event Promotion		
2304 Business Cards		
2304 Business Cards	\$1,000.00	\$960.25
2305 Graphic Designer Honorarium	\$100.00	\$395.00
2306 Residence Packages		\$0.00
2307 Training (General)		\$1,850.10
2308 Media		
2309 Frosh Kit Materials	\$200.00	
2310 Clubs Day and Tabling	\$0.00	
2311 Open House (Sept, Jan)	\$100.00	
2312 SEC Promotional Pamphlets	\$100.00	
2313 PR Volunteer Meetings		
2314 Summer Expenses		
TOTAL:	<u>\$4,000.00</u>	<u>\$1,850.10</u>

Office & Administration – Genevieve Grier

2401 Phone Bill	\$500.00	\$368.94
2402 Payment Toward Previously Accumulated Phone Bill	\$0.00	
2403 Office Supplies (General)	\$100.00	\$49.41
2404 Office Furniture and Appliances	\$800.00	\$56.45
2405 Printer Toner/Ink	\$100.00	
2406 Coffee/Tea Expenses	\$200.00	\$108.18
2407 New Decoration		
2408 Safer Sex Supplies and Related Packaging	\$10,300.00	\$13,580.94
TOTAL:	<u>\$12,000.00</u>	<u>\$14,163.92</u>

Counselling & Volunteers – Tamara Proulx

2501 Training – Speaker Honoraria	\$600.00	\$600.00
2502 Training – Speaker Fees	\$0.00	
2503 Training – Food and Refreshments	\$600.00	\$602.18
2504 Training – Room Booking	\$0.00	
2505 Volunteer Appreciation – Fall Term	\$350.00	\$778.82
2506 Volunteer Appreciation – Winter Term	\$500.00	\$562.32
2507 Volunteer Appreciation – Parting Gift	\$850.00	\$725.00
TOTAL:	<u>\$2,900.00</u>	<u>\$3,268.32</u>

Finance - Jeff Hives

2601 Folders, Photocopies, Etc.	\$10.00	\$9.00
2602 Bank Service Charge	\$30.00	\$34.00
2603 Contingency Fund	\$260.00	
TOTAL:	<u>\$300.00</u>	<u>\$43.00</u>

Forecasted

Actual

TOTAL REVENUE:	\$27,000.00	\$29,750.82
TOTAL EXPENSES:	\$23,150.00	\$21,079.94
BALANCE:	\$3,850.00	\$8,670.88
Adjustments - Payments for 2011-2012 period		\$406.76
Adjusted Balance		\$8,264.12
Bank Statement Balance as of Apr 30th 2013		\$8,264.12

University of Toronto Sexual Education Centre
 List of Account Receivable and Payable for the 2012 – 2013 Fiscal Year

Accounts Receivable

Account Name or Holder	Amount Received
University of Toronto	\$17,927.15
LGBTOUT	\$150.00
Sexual Diversity Studies Student Union	\$100.00
Sexual and Gender Diversity Office	\$150.00
Other (cash deposit, unknown origin)	\$21.91
Total Received	\$18,349.06

Accounts Payable

Operating Needs

Account Name or Holder	Account Number (if applicable)	Amount Paid Out
Ansell Corporation Canada	10163	\$10,278.30
Financial Services Department	100471	\$368.94
Alterna Savings	8081994	\$34.00
Non Friction Products	--	\$650.88
Glyde USA Inc	--	\$636.46
Uline Canada Corporation	--	\$289.92
Canada Post Corporation	--	\$82.88
Fox and the Fiddle	Venue	\$778.82
Hart House	Venue	\$562.32
Studio Function	--	\$395.50
Total Paid Out		\$14,078.02

Training/Honoraria

Account Name or Holder	Account Number/Role	Amount Paid Out
Ralph Wushke	Speaker	\$75.00
Hannah Feines	Speaker	\$25.00
Julie Grant	Speaker	\$100.00
Carlyle Jansen	Speaker	\$250.00
Rose Foundation	Speaker	\$150.00
Marina Wolf Ahmad	Speaker/Performer	\$927.00
Total Paid Out		\$1,527.00

Sheet1

Volunteers and Day-to-Day Expenses

Account Name or Holder	Account Number/Role	Amount Paid Out
Tamara Proulx	Volunteer Coordinator	\$1,324.32
Arielle Reed	Public Relations (1 st semester)	\$955.00
Dylan Tower	External Education	\$2,161.93
Jeff Hives	Finance	\$9.00
Gen Grier	Office Admin	\$214.04
Thomas Ward	External Education	\$14.73
Rebecca Baran	Public Relations (2 nd Semester)	\$357.70
Michelle Oger	Volunteer	\$50.00
Cassandra Atkinson	Volunteer	\$328.15
Laura Chuang	Volunteer	15.55
	<hr/> Total Paid Out	<hr/> \$5,430.42