



Downtown Legal Services

University of Toronto Faculty of Law Community Legal Clinic

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August 20, 2009

Vito Carlino
Clubs and Events Coordinator
University of Toronto Students' Union
Local 98, Canadian Federation of Students
12 Hart House Circle
Toronto, Ontario M5S 3J9

FILE COPY

Dear Ms. Toledo:

RE: Downtown Legal Services – .Audit for year ending March 31, 2008

Enclosed please find a copy of our clinic's Audit for the year ended March 31, 2008.

Also enclosed is a Certification regarding the newly-elected Student Executive Members, and a Staff Contact List.

Yours truly,

Linn Kennedy
Office Administrator

/lk
Encl.

CERTIFICATION

We hereby certify that the attached is a copy of the Downtown Legal Services annual general meeting minutes, outlining the results of the DLS Election held on January 27, 2009.

The new Student Executive members are:

Laura Brittain

Maria Golarz

Will Morrison

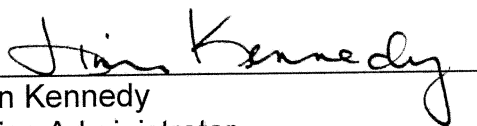
Anna Pippus

Padraic Ryan

Andrew Weafer

DATED AT TORONTO this 20th day of August, 2009.

Judith McCormack
Executive Director


Linn Kennedy
Office Administrator

DLS Minutes of Meeting

Meeting of: Annual Meeting
Date & Place: January 27, 2009 Moot Court Room
Chair: Stuart Rothman
Minutes: Judith McCormack

The Chair convened the meeting at 12:30. It was moved by Molly Leonard and seconded by Adam Tanel that the minutes of the 2008 Annual Meeting be adopted. The motion was carried.

Judith McCormack described the many achievements of the 2008-2009 Executive (Pippa Geddie, Krissy Gill, Jen Murdoch, Sarah O'Grady, Ben Ries and Stuart Rothman) and thanked them for all their ideas and hard work.

Speeches were heard from all the candidates:

Upper year candidates: Laura Brittain, Maria Golarz, Molly Leonard, Andrew Weafer

First year candidates: Sean Bradley, Aaron Christoff, Wayne Cunningham, Dana Doidge, Christina Doris, Cameron Funnell, Mike Hamata, Sarah Hamilton, Katie Ionson, Aria Kashefi, Kitto Lau, Tara McElroy, Sarah McKinnon, Will Morrison, Shane O'Brien, Anna Pippus, Lauren Pozloski, Padraic Ryan, Danny Saposnik, Cizan Suliman, Adam Tanel, Julia Wilkes, Eric Zadro.

Ben Ries thanked the clinic staff. The meeting adjourned at 1:45.

Voting was conducted at Bora's Head from 1:45 – 4:30 after the meeting. Annie Pyke served as the outside observer at the count.

Laura Brittain, Maria Golarz, Will Morrison, Anna Pippus, Padraic Ryan and Andrew Weafer were elected as the student members of the 2009-2010 Executive.

DOWNTOWN LEGAL SERVICES - STAFF

Judith McCormack

6 Afton Avenue
Toronto, Ontario M6J 1R7
416-534-4426
email: judith.mccormack@utoronto.ca

Executive Director
(official liaison with SAC)

Linn Kennedy

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Office Administrator

Martha Turner

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Receptionist

Karen Bellinger

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Staff Lawyer

Hilary Cameron

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Staff Lawyer

Claire Hepburn

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Staff Lawyer

AUG 24 2009

DOWNTOWN LEGAL SERVICES
(A Student Legal Aid Services Society)
FINANCIAL STATEMENTS
YEAR ENDED MARCH 31, 2009

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BERMAN, LOFCHICK & LUM, LLP
CHARTERED ACCOUNTANTS

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JERRY BERMAN, B.Sc.C.A.
MARSHALL LOFCHICK, B.A. (HONS.) C.A.
WINSTON LUM, B.Comm. C.A.

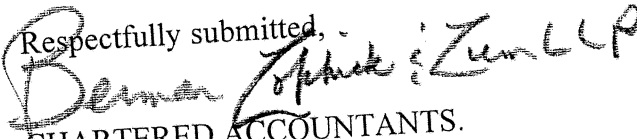
AUDITORS' REPORT

We have audited the statement of financial position of Downtown Legal Services as at March 31, 2009 and the statements of changes in net assets, operations and cash flows for the year then ended. These financial statements are the responsibility of the organization's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion these financial statements present fairly, in all material respects, the financial position of the organization as at March 31, 2009 and the results of its operations and cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

Toronto, Ontario.
June 19, 2009.

Respectfully submitted,

CHARTERED ACCOUNTANTS.
Licensed Public Accountants.

DOWNTOWN LEGAL SERVICES

(A Student Legal Aid Services Society)

STATEMENT OF FINANCIAL POSITION

MARCH 31, 2009

2009

2008

ASSETS

Current

Cash

\$ 190,353

\$ 234,813

Temporary investments - G.I.C.

101,614

31,730

Accounts receivable

29,079

58,434

Prepaid expenses and sundry assets

39,715

24,604

360,761

349,581

Capital - at cost less accumulated amortization (note 3)

14,083

18,267

Cash held in trust for clients

1,909

1,262

Less - balance owing to clients

1,909

1,262

-

-

\$ 374,844

\$ 367,848

LIABILITIES

Current

Accounts payable and accrued liabilities

\$ 23,402

\$ 52,719

Current portion of loan payable

4,309

4,309

27,711

57,028

Loan payable (note 4)

1,077

5,387

Capital contribution from funders

9,546

11,933

38,334

74,348

NET ASSETS

Net assets invested in capital

4,537

6,334

Net assets internally restricted for general purposes

331,551

286,551

Unrestricted net assets

422

615

336,510

293,500

\$ 374,844

\$ 367,848

Approved on behalf of the Board:

Director

Director

The accompanying notes form an integral
part of these financial statements.

DOWNTOWN LEGAL SERVICES
(A Student Legal Aid Services Society)
STATEMENT OF CHANGES IN NET ASSETS
YEAR ENDED MARCH 31, 2009

| | Invested in capital assets | Restricted for general purposes | Unrestricted | 2009 Total | 2008 Total |
|--|-------------------------------|------------------------------------|-----------------|-------------------|-------------------|
| BALANCE - Beginning of year | \$ 6,334 | \$ 286,551 | \$ 615 | \$ 293,500 | \$ 206,043 |
| - Excess (deficiency) of revenues over expenses | (1,797) | | 44,807 | 43,010 | 87,457 |
| - Internally imposed restrictions | _____ | <u>45,000</u> | <u>(45,000)</u> | _____ | _____ |
| BALANCE - End of year | <u>\$ 4,537</u> | <u>\$ 331,551</u> | <u>\$ 422</u> | <u>\$ 336,510</u> | <u>\$ 293,500</u> |

The accompanying notes form an integral part of these financial statements.